

How to apply for a place at **Secondary School**

A guide for parents 2017-2018

YOU MUST APPLY BY MIDNIGHT ON 31 OCTOBER 2016

WE WOULD PREFER YOU TO APPLY ONLINE

www.derbyshire.gov.uk/admissions

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We can supply this guide in large print, Braille, recorded onto CD or in other languages. Please call 01629 537479

A glossary of terms used in this guide

Community and voluntary controlled schools are funded by Derbyshire County Council with the headteacher and governing body responsible for running the school. The admissions policy is determined and administered by the county council.

Voluntary aided schools are jointly funded by Derbyshire County Council and a voluntary organisation, usually a church diocesan board. The headteacher and governing body run the school. The admissions policy is determined and administered by the governing body. Catholic schools are voluntary aided schools.

Foundation schools are funded by Derbyshire County Council but responsibility for running the school rests with the headteacher and governing body. The admissions policy is determined by the governing body.

Academies are funded directly by central government and responsibility for running the school rests with the headteacher and academy trust. The admissions policy is determined and administered by the academy trust.

All of the above schools are called **mainstream** schools.

Enhanced-resource schools are mainstream schools with additional resources, such as extra staff, for certain children with Statements of Special Educational Needs or an Education, Health and Care Plan. Pupils are not generally taught separately and are included in the mainstream classes.

Special schools are attended by children with Statements of Special Educational Needs or an Education, Health and Care Plan. Special schools provide for pupils whose disability requires a more comprehensive approach than a mainstream school or an enhanced-resource school can provide. Some experience of mainstream school may be possible. The council handles admissions for all special schools.

The **normal area** is a defined geographical area, which the school serves. You will be advised of your normal area school if you apply online or by phone. Alternatively, you can enter your postcode into an interactive tool on our website www.derbyshire.gov.uk/admissions to find out what your normal area school is. You can also find out from the Admissions and Transport Team by emailing admissions.transport@derbyshire.gov.uk or ringing the Admissions and Transport Team on 01629 537479 Search for a school and view normal area maps at www.derbyshire.gov.uk/education/schools/default.asp

If you consider your child **Catholic**, it means they are also resident in the normal area of a Catholic school. If you are unsure about your child's status regarding the Catholic school serving your area, contact the diocese for advice. The number is on page 5.

We use the word **parent** throughout the guide. It means anyone who has a parental responsibility in accordance with the terms of the Children Act 1989.

A few children with special educational needs require a detailed assessment by us. This was previously called a statutory assessment of special educational needs; however it is now called an education, health and care needs assessment. The child's requirements are set out in a document called a **Statement of Special Educational Needs / Education, Health and Care Plan**.

The **published admission number** is the set number of places available at a school.

Letter from Councillor Jim Coyle

Going up to “big school” is a huge step for any child. As a parent you play a vital part in helping your son or daughter adjust to this important milestone in their educational journey.

By now you’ll have had some thoughts about the school you’d like your child to attend. This guide is designed to help you through the process so it’s as simple as possible.

It’s easiest to apply for a school place online at www.derbyshire.gov.uk/admissions where you’ll find information, support and advice.

If you don’t have internet access Call Derbyshire on 01629 533190 to make a telephone application.

If for some reason you are unable to make an application either online or by telephone ring the Admissions and Transport Team on 01629 537479.

We’re keen to make sure the transition to secondary school is a positive experience for your child, and lays firm foundations for a bright future for them.

We hope this guide is useful. If you need further information visit www.derbyshire.gov.uk/admissions or call our Admissions and Transport Team on 01629 537479.

I wish you the very best and hope your family enjoys taking this next step together.

A handwritten signature in black ink, appearing to read 'Jim Coyle', with a stylized, cursive script.

Councillor Jim Coyle
Cabinet Member for Children’s Services
Derbyshire County Council

Where to go for more information after reading this guide

We hope that you will find all the information you need in this guide. However if, after reading it, you still have a question to ask, the following websites and phone numbers should help.

How to get in touch with the School Admissions and Transport Team

Call the Admissions and Transport Team on 01629 537479.

The team can be emailed at admissions.transport@derbyshire.gov.uk

By post

You can write to the
Admissions and Transport Team
Council House
Saltergate
Chesterfield
Derbyshire
S40 1LF

Look online

www.derbyshire.gov.uk/admissions

Church schools

Derby Diocesan Board of Education
(Church of England Schools in Derbyshire)
Derby Church House, Full Street, Derby, DE1 3DR
www.derby.anglican.org/education
(01332) 388660

Nottingham Diocesan Education Service
(Catholic Schools in most of Derbyshire)
The Diocesan Centre, Mornington Crescent, Mackworth, Derby, DE22 4BD
www.nottingham-diocese.org.uk
(01332) 293833

Diocese of Hallam Schools' Department
(Catholic Schools in Spinkhill, Staveley and Chesterfield)
Diocese of Hallam Pastoral Centre, St Charles Street, Sheffield S9 3WU
www.hallam-diocese.com
(0114) 2566440

Moving from primary school to secondary school

How to use this guide

Please read all the information contained in the guide before making an application.

If you are a parent living in Derbyshire, excluding Derby city, the information contained in this guide explains how you can apply for a secondary school place for your child – whether that school is in or outside Derbyshire. If you are requesting a place at a school outside Derbyshire we will send the form to the neighbouring council for consideration and liaise with them through the process. The decision on whether the child can be offered a place will be taken by the council which runs the school, or the Governing body if it is a voluntary aided, academy or foundation school. You may want to check with the school's home council how places are allocated in that area. This does not include independent schools. Similarly, if you live outside Derbyshire but want your child to attend a Derbyshire school you should make the application through your home council who will liaise with us.

We invite you to state preferences for any three schools and give your reasons.

We would prefer you to **apply online**. It's quick and it's free.
See www.derbyshire.gov.uk/admissions

Or, if you cannot access the internet you can **apply by phone**. Ring Call Derbyshire on 01629 533190. The call centre is open between 8am and 8pm, Monday to Friday, and Saturdays 9.30am to 4pm.

If for some reason you are unable to make an application either online or by telephone ring the Admissions and Transport Team on 01629 537479.

How does it work?

You fill in one application only, no matter how many schools you want to apply for. There is no need to fill out a separate application for each school. Only make one application online or by phone. Derbyshire County Council acts as a clearing house for admitting all Derbyshire pupils to secondary schools.

If your child attends a school outside of Derbyshire which operates a different pattern of education and they are due to transfer secondary school phase in September 2017, the information on secondary transfer will also apply to you. Similarly if you wish to express a preference for your child to transfer to a 14-19 studio school or university technical college (UTC) the information in this guide also applies (for the JCB Academy please contact the establishment directly).

Please note there is no automatic right to a place in any particular school, even where a child lives in the normal area of a school, has a sibling in attendance or attends an associated primary school.

Supplementary forms

Some voluntary aided, academy and foundation schools may want you to fill in a supplementary form or provide documentation in addition to an application you make to us. Look at the school's website to see if this is the case. This is so that they can apply their own admission criteria. For example, they might want proof of your address or proof that your child has been

baptised. Supplementary forms are available from the relevant school and from Derbyshire County Council, including online. Any additional paperwork of this type should be returned to the school by the closing date. This supplementary paperwork is not instead of our application form.

You will still need to make an application to us.

Special Educational Needs

If your child has a Statement of Special Educational Needs or an Education, Health and Care Plan his or her transfer is dealt with through the statement. You should contact the Special Needs Section of Derbyshire County Council on 01629 536539.

The application process explained

You will fill in one application form – either online or by phone – on which we invite you to state three preferences for any secondary school.

- We ask you to put your preferences in priority order, listing your most preferred school first.
- The closing date is midnight on 31 October 2016.
- All applications are considered against each school's published admission number (the number of places available in the year group).
- If there are more applications than there are places available at a school, places will be allocated according to the school's published admissions criteria. See pages 13 to 16.
- If a child can be offered a place at more than one school, then a place will be offered at the highest priority school possible.
- If you apply online your offer will be emailed on 1 March 2017 or you can log on to get the result. We will offer you one place only.
- If you don't have an email address your offer will be posted second class on 1 March 2017.
- For more information on admissions policies for community and voluntary controlled schools. Please see pages 13 to 16.
- Voluntary aided, academy and foundation schools decide their own policies. See pages 15 and 37 to 54.

When will my child start secondary school?

Date Born

Between 1 Sep 2005 and 31 August 2006



Start School

Sep 2017

Important dates for your diary

Week beginning

12 September 2016

Information is distributed via primary schools

12 September 2016

Online admissions will be available at www.derbyshire.gov.uk/admissions. Telephone admissions are available by ringing Call Derbyshire on 01629 533190.

Midnight on 31 October 2016

We must have received your preferences by this date – either online or by phone. It doesn't matter how early you apply so long as you apply by the closing date.

1 March 2017

If you applied online we will email your offer on this date or you can log on to get the result. We will post your offer letter second class on 1 March if you have no email address. Please note, no decisions can be given over the phone. 1 March is National Offer Day. All councils nationwide make their offers on the same day.

29 March 2017

Closing date for submitting an appeal in relation to Derbyshire schools if you are not happy with the school allocated to your child.

16 June 2017

Appeals normally heard by this date.

September 2017

Children start school. The school your child has been offered a place at will be in touch with you about the exact date.

You **MUST** submit your school preferences by midnight on 31 October 2016.

We prefer you to apply for a school place online at www.derbyshire.gov.uk/admissions

If you have further questions

Email the Admissions and Transport Team at admissions.transport@derbyshire.gov.uk or call the Admissions and Transport Team on 01629 537479.

But first have a look at the website www.derbyshire.gov.uk/admissions

Read this guide carefully – your question may have been answered already. Information is also available on the Department for Education’s website www.gov.uk/schools-admissions

If you want to find out more about a school

For information about individual schools refer to the school's own brochure. If you haven't had a brochure, contact the school or visit the school's website.

All schools hold open evenings for prospective parents and pupils to have a look around and speak to teachers. You are strongly advised to visit schools, have a look around and speak to teachers before making an application.

OFSTED reports and performance tables are available from schools, libraries or online at www.derbyshire.gov.uk

Talk to parents of children who already go to the school you are interested in.

How to apply

From 12 September 2016 you can apply online at www.derbyshire.gov.uk/admissions. If you cannot access the internet you can apply by ringing Call Derbyshire on 01629 533190. If your child goes to a Derbyshire primary school, you will receive admissions information from the school some time during the week commencing 12 September 2016.

You only make one application and you are invited to state three preferences on it. This is the only application form you need to fill in – whether you do that online or by phone.

Please note, if you apply online or by phone, your application will be acknowledged automatically.

Need help?

If you wish to access independent advice or information on school admissions or appeals you can contact Coram Children’s Legal Centre at www.childrenslegalcentre.com or call 0300 3305485.

Applying online

We prefer you to make your application online – which means you need not wait for the post before finding out which school your child has been offered a place at. If you have applied online you can view your offer online on 1 March 2017.

Log onto www.derbyshire.gov.uk/admissions and you will find the online application form. This will be made available from 12 September 2016 until the deadline of midnight on 31 October 2016. The system will then close for a short period after this date and time and then re-open to accept late applications.

Internet access is available free of charge at all Derbyshire libraries and children's centres. Some schools may also let you apply online using their computers.

The online application form will enable you to make your application and send it to us immediately. You will receive confirmation that your application has been received. Even after you have made your application you will be able come back and make amendments at any time up until the deadline.

The advantages of making your application online are that you have the assurance that your application has been received and you will also be able to keep a record of the application you made.

When you apply online, you will need to give a username and password. Online applications will be issued with a unique identification number. Please make a note of these details.

The process should be easy to follow but if you have any problems you can ring the Admissions and Transport Team on 01629 537479 or make a telephone application.

For technical problems please contact admissions.techsupport@derbyshire.gov.uk with details of your computer, web browser and specific nature of the problem.

Call Derbyshire is open between 8am and 8pm, Monday to Friday, and Saturdays 9.30am to 4pm.

Why should I apply online?

- It's quick and easy to do
- It's secure – only you can see your information
- The system helps you by checking for errors before you submit your application
- The application procedure is easy to follow as you are guided throughout the application process
- You can save your unfinished application and complete it at a later date
- You can change your application at any time up until the deadline
- We will confirm the application has been received
- You can view your application at any time
- The environment benefits from a reduction in the use of paper forms and envelopes
- We will email you with our decision on 1 March 2017 – it's quicker than waiting for the post
- You can also log on to get the result of your application on 1 March 2017

Applying by phone

If you cannot access the internet, from 12 September 2016 you can make your application by phone. This will be available until the call centre closes on 31 October 2016. The facility will then close for a short period after this date and time and then re-open to accept late applications.

Call Derbyshire on 01629 533190 and a member of our call centre staff will fill in an application for you.

The call centre is open between 8am and 8pm, Monday to Friday, and Saturdays 9.30am to 4pm.

What information will I need to hand when I'm applying by phone?

- You will need to have made a decision about the three preferences we invite you to make and your reasons.
- Your child's full name.
- Your child's date of birth.
- Your child's address and postcode.

Why should I apply by phone?

- It's quick and easy to do – usually around 15 minutes to complete a telephone application.
- Call centre staff can make sure the application is filled in correctly.
- Calls will be recorded as part of our commitment to training, audit and quality assurance. Call charges may vary and calls from mobile phones may cost considerably more.
- You will receive a copy of your completed application form in the post or by email.
- If you want to change your mind you can phone Call Derbyshire, quoting your username, password and unique identification number, and amend your application – up until the call centre closes on 31 October 2016.

Important points

- **Get your application in on time** – via the internet or call centre. If you miss the deadline we will not be able to consider your application until we have dealt with the ones that we received on time.
- **Don't name the same school more than once** as a preference – this will not increase your chances of a place.
- **We will withdraw a school place where false information has been used** to secure an offer.
- **Think about listing your normal area school.**
You may want to consider including the normal area school as one of your preferences, though it does not have to be your first preference. If you do not include the normal area school as one of your preferences it may fill up with pupils who have said they would prefer to go to that school. This could mean the only school with available places may be further away and could mean you have to pay for transport to a distant school.

- **If you do not make an application you cannot assume your child will get an automatic place at your normal area school.**
We will first offer places to those who have expressed a preference. If you do not make an application we will **only** be able to give your child a place at your normal area school if places are still available. If your normal area school is full we will give your child a place in the nearest school which has room. This could mean you paying transport costs to a distant school.
- **Consider how your child will get to school when making your preferences.**
You are responsible for getting your child to school. If your child gets a place at a distant school, this could mean that you pay transport costs. Details of the transport policy are on page 19. Read these carefully before deciding your preferences.
- **Only make one application online or by phone.**
- **Late applications received after the closing date** will be included only if the reason for the delay is considered exceptional and appropriate evidence has been provided. Other late applications will not be considered until after applications received by the closing date have been dealt with.

Make sure your application is in by midnight on 31 October 2016.

We prefer you to apply for a school place online at www.derbyshire.gov.uk/admissions

The rules for getting a place at a Derbyshire school

Who decides the rules?

In community schools and voluntary controlled schools, Derbyshire County Council decides the rules for getting places.

In voluntary aided, Catholic schools, academy and foundation schools, the governors decide admission rules for their school.

The rules are known as ‘admissions criteria’

Under the 1996 Education Act, you have a legal right to express a preference for which school you want your child to attend. The county council and school governors have a general duty to meet this preference – as long as it does not “prejudice the provision of efficient education or the efficient use of resources”.

In law there is no automatic right to a place in any particular school

We will offer you one place, at the highest priority school possible.

Where we cannot offer a place at any of your chosen schools, your child will be allocated a place at the normal area school – if places are still available – or the next nearest school with places available.

You should bear in mind that school admissions to Year 7 are considered on an annual basis – it is not possible to confirm that a place is available at a school before 1 March in the year before your child will join.

Each year secondary schools have to admit eligible pupils on request up to their published admission number (as shown in the list at the back of the guide) which takes account of the amount of accommodation available.

In the case of offers for places in schools in neighbouring councils, they make the decision and we make the offer on their behalf.

Admissions criteria

Community and voluntary controlled schools

Individual pupils who have a Statement of Special Educational Needs or an Education, Health and Care Plan (EHC) which names the school will be admitted.

In deciding on admissions to all community and voluntary controlled secondary schools in Derbyshire, the following order of priority will be adopted. The Eckington area, however, has different rules. These are set out under the heading 'Eckington Area' below.

1. Looked after children and children who were looked after but ceased to be so because they were adopted (or became subject to a child arrangement order or special guardianship order).
2. Children living in the normal area served by the school at the time of application and admission who have brothers or sisters attending the school at the time of application and admission. For a definition of living in the normal area see note* on page 14.
3. Children living in the normal area served by the school at the time of application and admission. For a definition of living in the normal area see note* on page 14.
4. Children not living in the normal area served by the school but who have brothers or sisters attending the school at the time of application and admission. See note** on page 14.
5. In the case of voluntary controlled church schools, children whose parents request a place on religious grounds.
6. Other children whose parents have requested a place.

Where, in the case of 2, 3, 4, 5 or 6 above, choices have to be made between children satisfying the same criteria, those children living nearest to the school (measured by the nearest available route) will be given preference. See note*** on page 14.

Please note, attendance at a particular primary school gives no priority for admission to a particular secondary school, except in the Eckington area. See next page.

Eckington Area

The admissions criteria in the Eckington area are as follows:

Eckington School

Individual pupils who have a Statement of Special Educational Needs or Education, Health and Care Plan which names the school will be admitted.

- (i) Looked after children and children who were looked after but ceased to be because they were adopted (or became subject to a child arrangement order or special guardianship order).
- (ii) Children attending the school's main contributory primary schools at the time of application – that is Eckington Junior, Camm's Endowed Primary, Renishaw Primary, Ridgeway Primary, Marsh Lane Primary, Killamarsh Junior, Killamarsh St Giles CE Primary and Immaculate Conception Catholic Primary (those pupils not proceeding to St Mary's Catholic High School in Chesterfield) and who have older brothers or sisters** already attending Eckington School at the time of application and admission.
- (iii) Children attending the school's main contributory schools (as listed above) at the time of application.
- (iv) Children who have brothers or sisters** attending Eckington School at the time of application and admission.
- (v) Other children whose parents have requested a place.

If choices have to be made between children in Categories (ii), (iii), (iv) and (v) above, children who live nearest to the school – measured by the nearest available route – should be given preference.

Please see 'How to apply for a place at Primary School – a guide for parents' for the admissions criteria for infant, primary and junior schools in the Eckington area.

Definitions

***Living in the normal area** is defined as the child having settled residence in a property which is the child's only or main residence. Documentary evidence including proof of residence at the property concerned may be required e.g. council tax/utility bills, sale/rental agreements. The County Council reserves the right to withdraw any offer of a school place which has been obtained as a result of misleading or fraudulent information.

Please note a place cannot be guaranteed for any child, even those living in a school's normal area (or, in the Eckington area, attending a contributory primary school).

****The term brother or sister includes:**

- (a) a half-brother and/or a half-sister
- (b) a legally adopted child being regarded as a brother or sister
- (c) a step-brother and/or step-sister residing in the same family unit

*****Route Measurement** Children's Services has a Geographic Information System (GIS) to measure the nearest available route. It is measured by a standard walking distance calculated to within two metres. This measurement is taken from the postal address file, normally the house front door. For schools the grid reference is taken from the nearest gate or entrance to the school. Footpaths that are known and assessed as suitable by the Council when places are allocated will be used in distance calculations.

Please note that not all footpaths are recorded on the GIS system, and not every route is assessed as suitable. If you are seeking to rely on a footpath or a newly developed route as your nearest available route, you may wish to check with the Admissions and Transport Team that the route is one recognised by the County Council for school admission purposes before making your application as this could impact on the place your child is offered. You can email the team at

admissions.transport@derbyshire.gov.uk to check if a route is recognised. Routes which are brought to the attention of the Council will be added to the GIS system if they are assessed as suitable. However you should be aware that new routes recognised after school places have been allocated during a normal admissions round will not be taken into account during the same admissions round.

Residence – in all categories

The home address used for school admission purposes is the address where the child is residing at the time of both application and admission.

Where an application includes more than one address due to shared parental responsibility, we will use the address where the child resides for the majority of the school week (where they usually or mainly sleep between Monday and Friday).

Parents and carers are required to submit full details with supporting information to enable us to determine which address to use for the purpose of admission.

Where parents provide evidence that the child resides equally at both addresses during the school week, and we are unable to reach a decision based on the information received, parents will be asked to notify the Council of the mutually agreed address to be used for the purpose of school admissions. Please note the same address will be used in the assessment of eligibility for home to school transport assistance.

Where the county council has reasonable grounds for believing the home address is not the child's only or main residence it reserves the right to carry out investigations which may include visits to the property.

What to do if both parents cannot agree on the school(s) to be applied for

Parents are expected to consult with each other and agree on the school(s) for which they wish to express a preference. The Council is unable to investigate whether applications have been agreed, or to resolve disagreements between parents. In the absence of agreement between parents the Council will process the preference of the parent who has care of the child for the greater part of the school week (see definition of residence). In cases where the Council is unable to determine the home address (see definition of residence), and/or there is no parental agreement or Court Order, the Council will be unable to process the application further until the matter has been resolved. Parents are encouraged to resolve disagreements as soon as possible, as delays may affect the availability of places at preferred schools.

Once a school place has been offered, any disagreement on the child's placement will be a matter for parents to resolve.

Voluntary aided, academy and foundation schools

The criteria for admissions to aided, academy and foundation schools are decided by each school's governing body and are listed briefly on pages 37 to 54 of this guide in 'Summary of admission policies for voluntary aided, academy and foundation schools'. Full details can be obtained directly from the school.

Withdrawing an offer

For admission procedures to be fair it is important that all the information you provide is accurate. If we find that any information provided by parents is misleading or fraudulent, the county council reserves the right to withdraw any offer of a school place.

What to do if....

I have changed my mind about the school I want my child to attend

You can change your mind easily - as long as it is before the deadline on 31 October 2016.

If you have made an online application just log on and amend your form.

If you have made an application by telephone you must contact Call Derbyshire on 01629 533190.

But if you change your mind after the deadline preference changes will only be accepted where the Council agrees there is good reason for doing so, for example a change of address. Supporting evidence may be required.

You should be aware that whilst a change in your preference order may be accepted by the Council, dependent on the point it is received in the allocation process it may not be possible to action the change until after the offer date, particularly if the change involves a school(s) in other council areas and preference information has already been exchanged.

You should also bear in mind that if you wish to add a new school to your preferences this may be treated as late.

If you do change your mind after the deadline you must either email the Admissions and Transport Team on admissions.transport@derbyshire.gov.uk or call them on 01629 537479.

My circumstances have changed, such as change of address or change of current school

If you or your child's circumstances change, such as a change of address or a change of current school, you must contact the Admissions and Transport team immediately on admissions.transport@derbyshire.gov.uk or call them on 01629 537479.

Any change in your circumstances might affect the allocation of a school place.

Changing your child's school at other times

You may want to apply for your child to change schools other than when they are due to start primary, junior or secondary education. This could be because of a change of address. These are known as in-year admissions.

In-year applications for admission to school

Changing a child's school is a very important step to take; it can affect your child in many ways. Guidance notes are provided by the council to help you through the in-year application process. It is important to read the notes before completing an application.

If you want to apply for a place at a school in Derbyshire you can do this online at www.derbyshire.gov.uk/admissions

If you cannot access the internet you can apply by phone by ringing Call Derbyshire on 01629 533190. Internet access is available at all Derbyshire libraries, Children's Centres and some schools may also let you use their computer and telephone facilities to make an application. You may also complete a paper application form. To obtain a paper form, email admissions.transport@derbyshire.gov.uk or phone the Admissions and Transport Team on 01629 537479 and ask for an in-year application form. Please note applications will only be accepted up to one term in advance.

Alternatively, some schools in Derbyshire will accept approaches direct, but may still require you to complete the council's application form. Please note schools are required to notify the council of all applications and their outcomes.

If you want to apply for a place at a school in another council area you should contact the council where the school is located in the first instance. Contact details are on page 66 of this guide.

Parents of children with statements of special educational needs or an Education, Health and Care Plan should contact the SEN Section at County Hall on 01629 536539 or email sen.admin@derbyshire.gov.uk

Applications for places in Post 16 provision should be made direct to the establishment. Please note the council does not deal with applications for places at independent schools.

How does it work?

The law enables parents of children seeking a school place to express preferences. Parents should be aware that admission authorities cannot necessarily guarantee a place for any child, even where they move into the school's normal area. **In law there is no automatic right to a place in any particular school.**

You are invited to name up to 3 schools in Derbyshire at which you wish your child to be considered for a place. You should think very carefully about your choice of school(s); these should then be listed in priority order (i.e. beginning with your most preferred school). Before making an application it is advisable to contact the school to arrange a visit with the Headteacher. When deciding on your preferences consider carefully how your child will travel to school. You are advised to consider including your child's normal area school as one of your preferences though it does not have to be your first preference.

The Council operates a Fair Access Protocol (available at www.derbyshire.gov.uk/admissions) to ensure that children without a school place who find themselves in challenging circumstances are admitted to school as quickly as possible.

Transfer at 16+

Young people continuing with education after the age of 16 will attend either school sixth forms, colleges of further education or tertiary colleges. These are not all available in all parts of Derbyshire.

In consultation with parents, secondary schools will arrange for pupils to transfer to either the school sixth form or college appropriate for the area where they live. If parents would like their child to attend a different school sixth form or college, they should discuss this directly with the school sixth form or college they prefer.

There are no admission limits at schools for those pupils who are progressing from Year 11 to Year 12 at the same school. But there may be admission limits on external pupils entering the school for the first time as a sixth form pupil in certain schools. The community and voluntary controlled schools for which Derbyshire County Council has set an admission number for external pupils joining the sixth form are:

Buxton Community School	6	Wilsthorpe Community School	10
Tupton Hall School	100	Highfields School, Matlock	20
Dronfield Henry Fanshawe	5	New Mills School and Sixth form	28
Glossopdale Community College	10	Anthony Gell School	30
Aldercar High School	20		

Some aided, academy and foundation schools also admit external pupils to the sixth form.

Details of each school's requirements to gain entry to their sixth form can be found by contacting the school. For Community and Controlled Schools where there are more children meeting a schools entry requirements than there are places available, the oversubscription criteria will be applied. Any student who is refused admission to a sixth form has a right of appeal to an independent appeal panel.

Do schools have waiting lists?

For secondary transfer applications, waiting lists will be maintained by Derbyshire County Council for oversubscribed Derbyshire schools. Waiting lists will be set up on 1 March 2017 and maintained until 31 December 2017. Children's names will automatically be placed on these lists where it has not been possible to offer a place and they have given this preference a higher priority than the school at which they have been offered a place. A vacancy arises only when the number of offers to a particular school falls below the published admission number (PAN) or, in cases where an admission authority has offered places above the PAN, when offers fall below the revised number. (This excludes places secured through the appeals process). Priority on the waiting list is determined according to the published admission criteria. This means that a child's position on the list is not fixed and can go up or down the list as vacancies arise and/or further applications are received. The date of application does not affect waiting list order.

Some voluntary aided, foundation and academy schools may maintain waiting lists beyond this date. Please check with the school concerned. Some neighbouring councils have different rules on waiting lists. Please check with them if applicable.

The Council does not maintain waiting lists for in-year admissions for community and controlled schools. Some voluntary aided, academy and foundation schools in Derbyshire and schools in other council areas may maintain waiting lists for in-year admissions and if your application is refused you should contact the school to place your child's name on the waiting list. If you wish to place your child's name on the list for a Derbyshire school for the next academic year you will need to make a new application in the term preceding the new academic year to update their application details and confirm your continuing interest. Priority on the waiting list is determined according to the school's oversubscription criteria.

A list of neighbouring councils is given on page 66.

Appeals

When parents are unable to obtain a place for their child at the school they want, they can appeal against the decision to an appeal panel independent of the council and the school. Appeals in the secondary transfer round will normally be heard by 16 June 2017 and for in-year admissions will be held within 30 school days of the appeal being lodged.

You can get more information and make your appeal online at www.derbyshire.gov.uk/admissions or contact the Admissions and Transport Team on admissions.transport@derbyshire.gov.uk or call them on 01629 537499.

For appeals in respect of places at schools not in Derbyshire, parents are advised to contact the council which maintains the school in the first instance.

A list of neighbouring councils is on page 66.

The decision reached by the independent panel will be binding on the council and the parents. A further application in respect of the same school will not be entertained in the same academic year unless significant and material changes in circumstances arise.

How will my child get to school?

Transport to the normal area school

We provide assistance with transport for secondary school pupils to the end of statutory school age who do not live within walking distance of their normal area school. This distance is defined in statute as three miles – and it is measured by the shortest available route.

The Children and Younger Adults Department normally determines distance measurements using a computerised Geographical Information Mapping System (GIS) using Ordnance Survey information. Distance measurements for existing users (prior to September 2014) may include routes and distance measurements already held on file by the Authority.

The Raising of the Participation Age (RPA) legislation, requiring young people to participate in education or training until the end of the academic year in which they turn 17 from 2013 (and up to their 18th birthday from 2015), has not created any new entitlement to transport for post 16 learners.

Bus passes or refunds are issued where appropriate and special contract transport is arranged if public transport is not available.

There may be exceptions to the transport rules if we agree that the route to the normal area school is dangerous for a child, accompanied if necessary, to undertake on foot.

Spare places on a contract bus may be provided on a concessionary basis for children who are not normally entitled to free transport; however a charge will be made.

Transport to faith schools

The provision of subsidised transport to faith schools ceased in September 2015, and protection was offered to pupils in key years – i.e. those who entered year 6 and 11 in 2015 who were previously entitled by right to assistance. The Authority will not contract any buses to provide transport to faith schools from September 2016.

From September 2016 the Council is to give a grant to a hardship fund which is to be administered by the

relevant Diocesan authorities. This grant is intended to be used in support of families and pupils particularly disadvantaged by the changes; in particular those identified as especially vulnerable, which includes pupils living some distance from others travelling to the school and without an alternative means of transport and for whom the costs may be prohibitive. Applications will be dealt with by the relevant Diocesan authority.

Transport to other schools

Parents who send their children to a school which is not their normal area school will not normally receive assistance with transport (children living outside the county attending Derbyshire schools should apply to their home council). However, assistance with transport will be provided when a child attends a school, other than the normal area school, which is beyond the three-limit but is closer to the child's home than the normal area school.

For more information please refer to our transport policy available on www.derbyshire.gov.uk/get2school

If you are in receipt of benefit

Children aged 11 - 16 who are entitled to free school meals or whose families get the maximum level of working tax credit are entitled to free transport to any one of the three nearest suitable schools where the distance is between two and six miles. Where the school is preferred on grounds of religion or belief, the distance is between 2 and 15 miles and the school is the nearest appropriate school. Evidence to support religious or philosophical belief will be required. Any distance measurements over three miles linked to benefit entitlement are done using road routes.

If parents are no longer eligible, for example because they no longer receive relevant benefits, parents may have to meet their child's transport costs.

Transport for pupils with special educational needs and/or disabilities

Transport will be provided for pupils with special educational needs and/or disabilities who attend their nearest school, where the journey exceeds the statutory walking distance as outlined above or in other cases in accordance with the council's transport policy.

Provision of transport will not generally be made if the preferred school is further away from the child's home than another school considered appropriate by the council.

All learners with special educational needs transferring to sixth form education for whom transport assistance is provided by the council will be required to make a contribution towards the cost.

For more information please refer to our transport policy available on www.derbyshire.gov.uk/get2school

Please contact the Special Needs Section at County Hall, Matlock, DE4 3AG (Tel: 01629 536539), if you have any queries.

Travel and support for post-16 students

We have a post-16 transport policy statement which sets out the provision available for mainstream students aged 16-19 and students with special needs and disabilities aged 16-25. Transport assistance provided by the Authority may be subject to a charge. For more information please refer to www.derbyshire.gov.uk/education/schools_colleges/school_life/transport/post_16_college_travel/

Post-16 students in full-time education continue to be eligible for reduced fare travel passes on buses and trains in Derbyshire including to and from some destinations just outside the county up to their 19th birthday under the council's concessionary fares scheme operated through the b_line card.

Further b_line information is provided at www.derbyshireyouthinc.com/somewhere_to_go/your_bline_card/ Schools, colleges and libraries hold information and can provide students with an application form.

To ensure that transport and other factors are not a barrier to post-16 education the Government has made arrangements for getting financial help to students who need it most. See details below (under financial assistance for post-16 students).

You can contact the Admissions and Transport Team for further information on transport.

Email: admissions.transport@derbyshire.gov.uk

Telephone: 01629 537479

Enquiries and reviews

Any enquiries about school or college transport should be made to the Admissions and Transport team. If a parent's request for help with transport is refused and they feel that they may have special family circumstances which warrant help, then they can ask for the decision to be reviewed. The review will give the opportunity for the parent to state the particular reasons they feel their child should receive help with transport.

A copy of the transport policy for children and young people is available at www.derbyshire.gov.uk/education/schools/your_child_at_school/travel

Sustainable modes of travel

As part of our Sustainable Modes of Travel Strategy the Authority is actively supporting all schools in encouraging children and parents to make less use of the car for the journey to and from school and to consider walking, cycling and use of public transport as viable alternatives. School travel plans have now been adopted by all schools in Derbyshire and, through their implementation, the authority will continue to provide this support. For more information visit www.derbyshire.gov.uk/sustainable-schooltravel

Am I entitled to free school meals?

Children whose parents receive the following support payments are entitled to receive free school meals:

- Income Support
- Income Based Jobseeker's Allowance
- Income Related Employment and Support Allowance
- Support under part VI of the Immigration and Asylum Act 1999
- The guarantee element of State Pension Credit
- Child Tax Credit, provided they are not entitled to Working Tax Credit and have an annual income (as assessed by HMRC) that as of 6 April 2016 does not exceed £16,190.

Children who receive Income Support or Income Based Jobseeker's Allowance in their own right are also entitled to receive free school meals.

Contact your child's school for more details and a form to fill in.

To find out whether you are entitled to claim any benefits call Derbyshire County Council's welfare benefits helpline on 0845 120 2985.

Financial assistance for post-16 students

Schools, colleges and training providers have bursary funds to help students facing financial hardship. For advice speak to your tutor at school or college or go to www.direct.gov.uk/16-19bursary

Children with special educational needs

The term 'special educational needs' is used when children have a learning difficulty or disability, which makes it harder for them to learn than most children of the same age.

A child with special educational needs may need extra help or different help from other pupils of the same age. Only a few children with special educational needs require a detailed assessment by us. This assessment was formerly called a statutory assessment of special educational needs, however from 1 September 2014 it is now known as an education, health and care needs assessment.

Following an education, health and care needs assessment, the Council may decide to issue an Education, Health and Care Plan which describes your child's needs and how they should be met. It also gives you the opportunity to express a preference for which school your child should attend.

More information about our provision for special educational needs is available on www.derbyshire.gov.uk

It is Derbyshire's policy to meet children's needs, wherever possible, in mainstream schools including those schools with enhanced resource status.

Most children with statements of special educational needs or Education, Health and Care Plans will be educated in mainstream schools, but places at enhanced resource and special schools are given to some pupils with statements.

For school places for children with a current statement of special educational needs or an Education, Health and Care Plan parents should contact the Special Needs Section of Derbyshire County Council on 01629 536539.

Placing a child outside their normal age group

The year group with which a child is taught has implications for a child's social as well as educational development. We believe it is better for children to stay within their peer group. For children whose attainments either fall significantly below or exceed the expected levels at a particular key stage, the Council considers that in almost all cases a child's individual needs can be met by schools without accelerated or delayed admission to another year group.

Exceptionally a child may be admitted outside of their normal year group. Such a decision will be based on the circumstances of each case and before making a formal request parents are strongly advised in the first instance to discuss the matter with their child's current headteacher, prospective future headteacher and any other professionals involved. If after discussion, parents then wish to make a formal request they should contact the Admissions and Transport Team for a copy of the Council's policy on the admission of children outside of their normal age group by emailing admissions.transport@derbyshire.gov.uk or call 01629 537479.

Requests should be accompanied by evidence to show that the child's admission outside of their normal age group is in the child's best interests. All relevant factors will be considered when assessing requests against the Council's policy on the admission of children outside of their normal age group.

Please note that if a request is not agreed then a place may be offered in another year group.

Entries for public examinations

No charges may be made for entering pupils for approved public examinations. The school will have a full list of these examinations, which include GCSEs, A and AS levels, GNVQs and job-related qualifications.

The governing body must enter a pupil for each examination in a public examination syllabus for which the school has prepared the pupil. This does not need to apply if the governing body thinks there are educational reasons for not entering the pupil, or if the pupil's parents ask in writing that the pupil should not be entered.

Derbyshire County Council may not override the governing body's decision on whether to enter a particular pupil for an examination.

An examination entry fee may be charged to parents if:-

- the examination is on the set list, but the pupil was not prepared for it at the school
- the examination is not on the set list but the school arranges for the pupil to take it
- a pupil fails without good reason to complete the requirements of any public examination where the governing body originally paid or agreed to pay the entry fee

Charges may not be made for any cost associated with preparing a pupil for an examination but charging is allowed for tuition and other costs if a pupil is prepared outside school hours for an examination that is not set out in regulations.

Each governing body is required to make known to parents details of the school's charging and remissions policy which will include its policy in relation to public examinations.

Will my child have to wear uniform?

Uniform is decided by each school's board of governors.

Other financial assistance

The county council has no general scheme of assistance to provide school clothing, clothing grants or any other financial help to parents. In exceptional circumstances, where a child is prevented from attending school, the council's education welfare service can give advice on what financial help might be available.

School year and holiday dates

The Authority has agreed the following terms and holiday dates for community and controlled schools in Derbyshire. Individual schools will notify parents of staff training days (INSET) when schools will be closed to children each year.

Please note

That aided, academy and foundation schools dates may be different. Parents are advised to contact the relevant school.

School Year 2016/2017

Agreed Six Term Pattern

Autumn Term 1

5 September – 21 October 2016

Autumn Term 2

31 October – 20 December 2016

Spring Term 3

3 January – 10 February 2017

Spring Term 4

20 February – 7 April 2017

Summer Term 5

24 April – 26 May 2017

Summer Term 6

5 June – 21 July 2017

Bank Holidays

26 & 27 December 2016, 2 January 2017,
Good Friday 14 April 2017, Easter Monday 17 April
2017, 1 May 2017, 29 May 2017

School Year 2017/2018

Agreed Six Term Pattern

Autumn Term 1

4 September – 20 October 2017

Autumn Term 2

30 October – 19 December 2017

Spring Term 3

2 January – 16 February 2018

Spring Term 4

26 February – 23 March 2018

Summer Term 5

9 April – 25 May 2018

Summer Term 6

4 June – 20 July 2018

Bank Holidays

25 & 26 December 2017, 1 January 2018,
Good Friday 30 March 2018, Easter Monday 2 April
2018, 7 May 2018, 28 May 2017

Please note that from 2015 schools are able to consider variations to term dates provided they meet statutory requirements. Parents are advised to contact the relevant school for confirmation of term dates.

Secondary schools notes

1. All schools are co-educational (boys and girls) and comprehensive and unless otherwise indicated are community schools.
2. All Catholic schools are voluntary aided schools unless indicated otherwise.
3. The approximate number of pupils refers to numbers as at January 2016.
4. ERS means an enhanced resource school with facilities for children with additional needs.

Please note

1. In respect of community and voluntary controlled schools, Derbyshire County Council is the Admissions Authority and the criteria for admissions are set out on pages 13 to 16 of the guide.
2. In respect of voluntary aided, academy and foundation schools the governing body or trust is the Admissions Authority and a brief summary of oversubscription criteria is provided on pages 37 to 54. Parents are advised to obtain full details direct from the relevant school. Whether specifically mentioned or not, individual pupils who have a Statement of Special Educational Needs or an Education, Health and Care Plan which names the school will be admitted.
3. Details of those secondary schools in neighbouring councils which regularly admit Derbyshire children are provided on pages 55 to 57. Parents are advised to obtain full details direct from the relevant school.
4. The number of applications received for 2015/2016 is shown for each school. School allocation data by criteria is shown on page 36. This information is provided as a guide only for September 2016 admissions. It must be stressed that the position does vary from year to year in terms of numbers in each criterion.

Secondary schools

ERS (if applicable), Special Statues	Name of School, Address, Email, Web, Telephone, Name of Head	Age Range	Number of Applications for places 2016/2017	Published Admission Number	Approx Number of Pupils
Arts	ALFRETON David Nieper Academy Grange Street, Alfreton Derbyshire DE55 7JA enquiries@alfretongrange.derbyshire.sch.uk www.alfretongrange.com (01773) 832331 K Hobbs	11 - 18	189	140	403
(ERS) Technology	ASHBOURNE Queen Elizabeth's Grammar School (Academy) The Green Road, Ashbourne Derbyshire DE6 1EP enquiries@queenelizabeths.derbyshire.sch.uk www.queenelizabeths.derbyshire.sch.uk (01335) 343685 Mrs A Martin	11 - 18	284	236	1282
	BAKEWELL Lady Manners School (Foundation) Shutts Lane, Bakewell Derbyshire DE45 1JA enquiries@ladymanners.derbyshire.sch.uk www.ladymanners.sch.uk (01629) 812671 Mr A D Meikle	11 - 18	527	235	1460
Technology	BELPER Belper School and Sixth Form Centre (Foundation) John O'Gaunts Way, Belper Derbyshire DE56 0DA enquiries@belperschool.co.uk www.belperschool.co.uk (01773) 825281 Mr M Cooper	11 - 18	281	210	1308
Business and Enterprise	BOLSOVER The Bolsover School (Academy) Mooracre Lane, Bolsover Chesterfield, Derbyshire S44 6XA enquiries@bolsover.derbyshire.sch.uk www.bolsover.derbyshire.sch.uk (01246) 822105 Mr G Inglis	11 - 16	251	170	760

ERS (if applicable), Special Statues	Name of School, Address, Email, Web, Telephone, Name of Head	Age Range	Number of Applications for places 2016/2017	Published Admission Number	Approx Number of Pupils
Sports and Applied Learning	<p>BUXTON Buxton Community School (Controlled) College Road, Buxton, Derbyshire SK17 9EA enquiries@buxton.derbyshire.sch.uk www.buxton.derbyshire.sch.uk (01298) 23122 Ms G Hunter (Acting Head)</p>	11 - 18	285	240	1127
Science	<p>St Thomas More Catholic School – Science College Palace Road, Buxton, Derbyshire SK17 6AF enquiries@st-thomasmore.derbyshire.sch.uk www.st-thomasmore.derbyshire.sch.uk (01298) 23167 Mr B Hickey</p>	11 - 16	221	90	409
(ERS) Technology	<p>CHAPEL-EN-LE-FRITH Chapel-en-le-Frith High School Long Lane, Chapel-en-le-Frith High Peak, Derbyshire SK23 0TQ enquiries@chapelhigh.org.uk www.chapelhigh.org.uk (01298) 813118 Mr S Grieves</p>	11 - 16	394	185	933
Sports	<p>CHESTERFIELD Brookfield Academy Trust: A Specialist Sports College (Academy) Chatsworth Road, Chesterfield, Derbyshire S40 3NS enquiries@brookfield.derbyshire.sch.uk www.brookfield.derbyshire.sch.uk (01246) 568115 Mr S Edmonds</p>	11 - 18	545	180	1253
	<p>Hasland Hall Community School Broomfield Avenue Hasland, Chesterfield, Derbyshire S41 OLP admin@haslandhall.derbyshire.sch.uk (01246) 273985 Miss H A Boulton</p>	11 - 16	357	172	702
(ERS) (Autism)	<p>Outwood Academy Newbold Highfield Lane Chesterfield, Derbyshire S41 8BA enquiries@newbold.derbyshire.sch.uk www.newbold.derbyshire.sch.uk (01246) 230550 Mr S Roberts</p>	11 - 18	278	180	894

ERS (if applicable), Special Statues	Name of School, Address, Email, Web, Telephone, Name of Head	Age Range	Number of Applications for places 2016/2017	Published Admission Number	Approx Number of Pupils
Mathematics and Computing	CHESTERFIELD (Continued) Parkside Community School Boythorpe Avenue, Boythorpe, Chesterfield, Derbyshire S40 2NS enquiries@parkside.derbyshire.sch.uk www.parkside.derbyshire.sch.uk (01246) 273458 Mrs K Grewal-Joy	11 - 16	146	120	397
Language	St Mary's Catholic High School (Academy) Newbold Road, Chesterfield Derbyshire S41 8AG enquiries@stmaryschesterfield.org.uk www.st-maryshigh.derbyshire.sch.uk (01246) 201191 Mr S McClafferty	11 - 18	464	195	1255
(ERS) (Hearing Impaired)	Whittington Green School 142 High Street, Old Whittington Chesterfield, Derbyshire S41 9LG info@wgs.derbyshire.sch.uk www.wgs.derbyshire.sch.uk (01246) 450825 Mrs T Burnside	11 - 16	160	180	398
Sports with ICT	CLAY CROSS Tupton Hall School Old Tupton, Chesterfield, Derbyshire S42 6LG enquiries@tuptonhall.derbyshire.sch.uk www.tuptonhall.derbyshire.sch.uk (01246) 863127 Mr A Knowles	11 - 18	416	314	1571
Mathematics and Computing	CLOWNE Heritage High School – A Mathematics and Computing Specialist College Boughton Lane, Clowne Chesterfield, Derbyshire S43 4QG enquiries@heritage.derbyshire.sch.uk www.heritage.derbyshire.sch.uk (01246) 810259 Mr R Marlow	11 - 16	262	200	729
Mathematics, Computing and Science	DENBY John Flamsteed Academy School Derby Road, Denby, Ripley, Derbyshire DE5 8NP enquiries@johnflamsteed.derbyshire.sch.uk www.jfcs.org.uk (01332) 880260 Ms L Walton	11 - 16	329	120	564

ERS (if applicable), Special Statues	Name of School, Address, Email, Web, Telephone, Name of Head	Age Range	Number of Applications for places 2016/2017	Published Admission Number	Approx Number of Pupils
Technology	DRONFIELD Dronfield Henry Fanshawe School (Controlled) Green Lane, Dronfield, Derbyshire S18 2FZ enquiries@dronfield.derbyshire.sch.uk www.dronfield.derbyshire.sch.uk (01246) 412372 Ms T Roche	11 -18	505	300	1772
Technology and Arts	DUFFIELD The Ecclesbourne School (Academy) Wirksworth Road Duffield, Belper, Derbyshire DE56 4GS enquiries@ecclesbourne.derbyshire.sch.uk www.ecclesbourne.derbyshire.sch.uk (01332) 840645 Mr J McNamara	11 - 18	451	240	1428
Engineering	ECKINGTON Eckington School Dronfield Road, Eckington, Derbyshire S21 4GN enquiries@eckington.derbyshire.sch.uk www.eckington.net (01246) 432849 Mr P Cummings	11 - 18	323	270	1171
Technology, Mathematics and Computing	ETWALL John Port School (Academy) Main Street, Etwall Derbyshire DE65 6LU admin@johnport.derbyshire.sch.uk www.johnport.derbyshire.sch.uk (01283) 734111 Mr C Sainsbury	11 - 18	553	348	1964
(ERS) Arts	GLOSSOP Glossopdale Community College Talbot Road, Glossop Derbyshire SK13 7DR enquiries@glossopdale.derbyshire.sch.uk www.glossopdale.derbyshire.sch.uk (01457) 862336 Mr S Playford	11 - 18	320	200	988
Sports	St Philip Howard Catholic School St Mary's Road Glossop, Derbyshire SK13 8DR enquiries@st-philiphoward.derbyshire.sch.uk www.st-philiphoward.derbyshire.sch.uk (01457) 853611 Miss W Steciuk	11 - 16	158	107	468

ERS (if applicable), Special Statues	Name of School, Address, Email, Web, Telephone, Name of Head	Age Range	Number of Applications for places 2016/2017	Published Admission Number	Approx Number of Pupils
ERS (Physically Impaired & hearing impaired) Language & Applied Learning	HEANOR Aldercar High School Dalton's Close, Langley Mill, Derbyshire, NG16 4HL enquiries@aldercar.derbyshire.sch.uk www.aclc.co.uk (01773) 712477 Mr J Crone	11 - 18	180	120	639
	Heanor Gate Science College (Academy) Kirkley Drive, Heanor, Derbyshire DE75 7RA info@heanorgate.derbyshire.sch.uk www.heanorgate.org.uk (01773) 716396 Mr R Howard	11 - 18	365	237	1284
Technology and Arts	HOPE Hope Valley College (Academy) Castleton Road, Hope, Hope Valley, Derbyshire S33 6SD enquiries@hopevalley.derbyshire.sch.uk www.hvcollege.com (01433) 620555 Mr D Willis	11 - 16	250	132	590
Business and Enterprise	ILKESTON DISTRICT The Ormiston Ilkeston Enterprise Academy King George Avenue, Ilkeston, Derbyshire DE7 5HS info@oiea.co.uk www.oiea.co.uk (0115) 9303724 Mr D Smith	11 - 18	291	196	671
Technology and Applied Learning	Kirk Hallam Community Academy Godfrey Drive, Kirk Hallam, Ilkeston Derbyshire DE7 4HH enquiries@kirkhallam.derbyshire.sch.uk www.kirkhallam.derbyshire.sch.uk (0115) 9301522 Mr M Ebbage	11 - 18	437	210	1294

ERS (if applicable), Special Statues	Name of School, Address, Email, Web, Telephone, Name of Head	Age Range	Number of Applications for places 2016/2017	Published Admission Number	Approx Number of Pupils
Science	<p>ILKESTON DISTRICT (Continued)</p> <p>Saint John Houghton Catholic Voluntary Academy Abbot Road, Kirk Hallam Ilkeston, Derbyshire DE7 4HX enquiries@st-johnhoughton.derbyshire.sch.uk www.st-johnhoughton.derbyshire.sch.uk (0115) 9322896 Mrs J McCarthy</p>	11 - 16	300	120	624
(ERS) (Autism) Science & Applied Learning	<p>LONG EATON The Long Eaton School (A Specialist Academy for Science and Applied Learning) Thoresby Road, Long Eaton Derbyshire NG10 3NP enquiries@longeaton.derbyshire.sch.uk www.longeaton.derbyshire.sch.uk (0115) 9732438 Mr A Hunt (Acting)</p>	11 - 18	340	210	1238
Business and Enterprise	<p>Wilsthorpe Community School Derby Road, Long Eaton, Derbyshire NG10 4WT enquiries@wilsthorpe.derbyshire.sch.uk www.wilsthorpe.derbyshire.sch.uk (0115) 9729421 Mr J Crofts</p>	11 - 18	363	180	799
Arts	<p>MATLOCK Highfields School Upper Lumsdale, Matlock, Derbyshire DE4 5NA enquiries@highfields.derbyshire.sch.uk www.highfields.derbyshire.sch.uk (01629) 581888 Mr P Wilkes</p>	11 - 18	341	246	1239
Business and Enterprise	<p>NEW MILLS New Mills School and sixth form Church Lane, New Mills, High Peak Derbyshire SK22 4NR enquiries@newmillsschool.co.uk www.newmillsschool.co.uk (01663) 743284 Ms D McGloin</p>	11 - 18	114	171	545
Arts	<p>RIPLEY The Ripley Academy Peasehill, Ripley, Derbyshire DE5 3JQ enquiries@millhill.derbyshire.sch.uk www.millhill.derbyshire.sch.uk (01773) 746334 Mrs C Ayres</p>	11 - 18	235	120	667

ERS (if applicable), Special Statues	Name of School, Address, Email, Web, Telephone, Name of Head	Age Range	Number of Applications for places 2016/2017	Published Admission Number	Approx Number of Pupils
Arts	SANDIACRE Friesland School (Foundation) Nursery Avenue, Sandiacre, Derbyshire NG10 5AF enquiries@friesland.derbyshire.sch.uk www.frieslandschool.com (0115) 9397326 Mr P Monk	11 - 18	468	225	1167
Science	SHIREBROOK Shirebrook Academy Common Lane, Shirebrook, Derbyshire NG20 8QF www.shirebrookacademy.org (01623) 742722 Ms J Bloor	11 - 16	249	170	758
Mathematics and Computing	SOUTH NORMANTON Frederick Gent School Mansfield Road, South Normanton, Alfreton Derbyshire DE55 2ER enquiries@frederickgent.derbyshire.sch.uk www.frederickgent.derbyshire.sch.uk (01773) 811737 Mrs J Broadbent	11 - 16	276	203	805
Arts	STAVELEY Springwell Community College Middlecroft Road South Staveley, Chesterfield, Derbyshire S43 3NQ enquiries@springwell-online.co.uk www.scs-online.co.uk (01246) 473873 Mr I Wingfield	11 - 16	297	170	792
Science	Netherthorpe School (Academy) Ralph Road, Staveley Chesterfield, Derbyshire S43 3PU enquiries@netherthorpe.derbyshire.sch.uk www.netherthorpe.derbyshire.sch.uk (01246) 472220 Mr D Williams	11-18	483	170	1150
Sports	SWADLINCOTE DISTRICT Granville Sports College Burton Road, Woodville, Swadlincote, Derbyshire DE11 7JR enquiries@granville.derbyshire.sch.uk www.granville.derbyshire.sch.uk (01283) 216765 Mr D Jackson (Acting)	11 - 16	248	166	556

ERS (if applicable), Special Statues	Name of School, Address, Email, Web, Telephone, Name of Head	Age Range	Number of Applications for places 2016/2017	Published Admission Number	Approx Number of Pupils
(ERS) Mathematics and Computing	SWADLINCOTE DISTRICT (Continued) The Pingle School (Foundation) Coronation Street Swadlincote Derbyshire DE11 OQA enquiries@pingle.derbyshire.sch.uk www.pingle.derbyshire.sch.uk (01283) 216837 Mrs V Sharples (Acting)	11 - 18	330	227	1019
(ERS) Arts	The William Allitt School Sunnyside, Newhall, Swadlincote, Derbyshire DE11 OTL enquiries@williamallitt.derbyshire.sch.uk www.williamallitt.derbyshire.sch.uk (01283) 216404 Ms J Cooper	11 - 16	345	189	874
Technology and Applied Learning	SWANWICK Swanwick Hall School (Academy) Derby Road, Swanwick, Alfreton Derbyshire DE55 1AE enquiries@swanwickhall.derbyshire.sch.uk www.swanwickhall.derbyshire.sch.uk (01773) 602106 Mr J Fawcett	11 - 18	418	213	1210
Sports	TIBSHELF Tibshelf Community School – A Specialist Sports College Doe Hill Lane, Tibshelf, Derbyshire DE55 5LZ info@tibshelf.derbyshire.sch.uk www.tibshelf.derbyshire.sch.uk (01773) 872391 Mr M Pollard	11 - 16	300	150	837
Sports	WIRKSWORTH Anthony Gell School (Controlled) Wood Street, Wirksworth, Matlock Derbyshire DE4 4DX enquiries@anthonygell.derbyshire.sch.uk www.anthonygell.co.uk (01629) 825577 Mr M Kelly	11 - 18	235	134	649

Special Schools

Specialist Status	Name of School, Address, Email, Web, Telephone, Name of Head	Age Range	Approx Number of Places
	<p>Alfreton Park Community Special School Alfreton Park, Alfreton, Derbyshire DE55 7AL info@alfretonpark.derbyshire.sch.uk www.alfretonpark.derbyshire.sch.uk (01773) 832019 Mrs C Smart</p>	2 - 19	82
	<p>Ashgate Croft School Ashgate Road, Chesterfield, Derbyshire S40 4BN info@ashgatecroft.derbyshire.sch.uk www.ashgatecroft.derbyshire.sch.uk (01246) 275111 Ms C Jones</p>	2 - 19	138
Speech and Language	<p>Bennerley Fields Specialist Speech and Language College Stratford Street, Ilkeston, Derbyshire DE7 8QZ enquiries@bennerleyfields.derbyshire.sch.uk www.bennerleyfields.derbyshire.sch.uk (0115) 9326374 Ms D Gerring</p>	2 - 16	84
SEN Cognition and Learning	<p>Brackenfield School Bracken Road, Long Eaton, Derbyshire NG10 4DA enquiries@brackenfield.derbyshire.sch.uk www.brackenfield.derbyshire.sch.uk (0115) 9733710 Mrs S Gilraine</p>	5 - 16	72
	<p>Holbrook Centre for Autism Portway, Holbrook Derbyshire DE56 0TE info@holbrookautism.derbyshire.sch.uk www.holbrookautism.derbyshire.sch.uk (01332) 880208 Mr J Scholefield</p>	5 - 19	101

Specialist Status	Name of School, Address, Email, Web, Telephone, Name of Head	Age Range	Approx Number of Pupils
SEN Behavioural, Emotional and Social	Holly House School Church Street North, Old Whittington, Chesterfield, Derbyshire S41 9QR info@hollyhouse.derbyshire.sch.uk www.hollyhouseschool.co.uk (01246) 450530 Mr P Brandt	7 - 14	40
	Peak School Buxton Road, Chinley, High Peak, Derbyshire SK23 6ES enquiries@peak.derbyshire.sch.uk www.peak.derbyshire.sch.uk (01663) 750324 Mrs L Scowcroft	2 - 19	47
	Stanton Vale Special School Thoresby Road, Long Eaton, Derbyshire NG10 3NP info@stantonvale.derbyshire.sch.uk www.stantonvale.derbyshire.sch.uk (0115) 972 9769 Mr C White	2 - 19	85
	Stubbin Wood School Common Lane, Shirebrook, Mansfield, Derbyshire NG20 8QF info@stubbinwood.derbyshire.sch.uk www.stubbinwood.sch.uk (01623) 742795 Mr L Floyd	2 - 19	120
Sports	Swanwick School and Sports College Hayes Lane, Swanwick, Alfreton, Derbyshire DE55 1AR info@swanwicksportscollege.derbyshire.sch.uk www.swanwicksportscollege.derbyshire.co.uk (01773) 602198 Mr C Greenhough	5 - 16	82

Community and controlled school allocation data

by criteria as at 1 March 2016 for admission in September 2016

Allocated by criteria				Please note
Name of School	Normal Area	Sibling	Other	<p>Please refer to pages 13 to 16 for details of the council's admission criteria. This data was correct as of 1 March 2016. Similar data on academy, foundation and voluntary aided schools is available from the school concerned.</p> <p>NB This information is provided as a guide only for September 2017 admissions. It must be stressed that the position does vary from year to year in terms of numbers in each criterion. Because children may have been admitted to a particular school in a criteria in September 2016 does not mean that children in the same category will be admitted in any subsequent years.</p>
Aldercar	✓	✓	✓	
Alfreton Grange	✓	✓	✓	
Anthony Gell	✓	✓	✓	
Buxton	✓	✓	✓	
Chapel-en-le-Frith	✓	✓	S	
Dronfield	✓	✓	S	
Eckington*	✓	✓	✓	
Frederick Gent	✓	✓	✓	
Glossopdale	✓	✓	✓	
Granville	✓	✓	✓	
Hasland Hall	✓	✓	✓	
Heritage	✓	✓	✓	
Highfields	✓	✓	✓	
John Flamsteed	✓	✓	✓	
New Mills	✓	✓	✓	
Parkside	✓	✓	✓	
Springwell	✓	✓	S	
Whittington Green	✓	✓	✓	
The William Allitt	✓	✓	S	
Tibshelf	✓	✓	S	
Tupton Hall	✓	✓	✓	
Wilsthorpe	✓	✓	✓	

Key

- ✓ all preferences received by the closing date under this criterion were met
 - S some preferences were met under this criterion
- If there is an S in the final column the school concerned was over-subscribed
- * Feeder system applies

Summary of admission policies

For voluntary aided, academy and foundation schools

Please note – parents are advised to obtain full details direct from the relevant school.

Belper School and Sixth Form Centre

The qualification of normal area will be applied to the home address as on the closing date for applications.

Subsequent changes of address, when verified, will be made to the list and the placing on that list altered accordingly. This may result in a previous offer of a place being altered.

Any pupil with a statement of special needs which names the school will be admitted.

Oversubscription criteria

1. 'Looked After Children' (including those who have been subsequently adopted and those who are subject to a residence or special guardianship order)) who name Belper School and Sixth Form Centre as their choice.
2. All other children who live in the normal area served by the school and who have siblings* already at Belper School and Sixth Form Centre both at the time of application and when admitted to school in September of the following year.
3. All other children who live in the normal area.
4. Children not living in the normal area at the time of application and admission.
5. Other children whose parents/carers have requested a place.

*Siblings in this instance are taken as blood brother or blood sister, half brother or half sister (i.e. having a biological parent in common) and stepbrother or sister (i.e. having a parent by marriage in common) from a family who reside together, married or not.

**If a tie breaker is needed in any of the above categories, allocation of places will be decided on a distance basis. This means that places will be allocated first to children whose home address is nearest to the school using the same method of measurement as used locally by the Local Authority. Distance measurements will be supplied by the Local Authority.

Brookfield Academy Trust, Chesterfield

Oversubscription criteria

Individual students who have a Statement of Special Educational Needs or an Education Health and care Plan which names the school will be admitted.

1. Children in care and care leavers.
2. Children living in the normal area served by the school at the time of application and admission. For a definition of living in the normal area, see note (1) below.
3. Children not living in the normal area served by the school but who have brothers or sisters attending the school at the time of application and admission, see note (2) below.
4. Children of staff at the school: where a member of staff has been employed at the school for two or more years at the time at which the application for the admission to the school is made.

5. Other children whose parents have requested a place.

Notes:

(1) 'Living in the normal area', is defined as the child having full-time residence in a property which is the child's only or main residence. Documentary evidence including proof of actual permanent residence at the property concerned may be required.

(2) Siblings are considered to be a brother or sister; a half- brother or half-sister; a legally adopted child regarded as a brother or sister; a step-brother or step-sister residing in the same family unit.

Where, in the case of 2, 3, 4 or 5 above, choices have to be made between children satisfying the same criteria preference will be given to those children living nearest to the school using the nearest available route as measured by Derbyshire Council's Geographic Information System (GIS). It is measured by a standard walking distance calculated to within two metres. This measurement is taken from the postal address file, normally the house front door. For the school the grid reference is taken from the nearest gate or entrance to the school. Footpaths that are known and assessed as suitable by the council when places are allocated will be used in distance calculations.

David Nieper Academy

This academy follows the same arrangements as the Council's admissions policy – see pages 13-16 of the guide

Friesland School, Sandiacre

The school will initially consider all applications and where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit:

Children with Statements of Special Educational Need where it is the wish of the parents and the school has been named by the local education authority administering the statement.

Category 1

Children in public care or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or a special guardianship order.

Category 2

Children living in the normal area served by the school. A map of this area is available to view. Documentary evidence of permanent residence at the property may be required.

Category 3

Where the child has a brother or sister attending the school at the time of admission. The term brother or sister includes:

- a) a half-brother or half-sister
- b) a legally adopted child being regarded as a brother or sister
- c) a stepbrother and/or stepsister residing in the same family unit

Category 4

Where there are medical grounds (supported by a Doctor's Certificate) for admitting the child. The medical grounds must make a case that it is imperative that the child in question attends Friesland School rather than any other secondary school.

Category 5

Other children who live outside the normal area served by the school.

In the event of over-subscription within any of the above categories, applications will be placed in order using distance from the school, with those living nearer to the school being accorded the higher priority. Distance will be measured by the Local Authority's Geographic Information System, which measures the distance from home to school in a straight line and is calculated to within 2 metres. The measurement is taken from the postal address file, normally the house front door to the nearest gate or entrance to the school.

Heanor Gate Science College

Pupils will be admitted at age 11 without reference to ability or aptitude. In the event of oversubscription, the following criteria will be applied, in the order of priority stated after the admission of children who have a Statement of Special Educational Needs which names the school.

Oversubscription Criteria

1. Children in public care and children who were formerly in care as defined by the School Admissions Code.
2. Children who are both living in the normal area served by the college and have brother(s) and/or sister(s) attending the college at the time of the admission, who have expressed a preference to attend the college.
3. Other children living in the normal area served by the college at the time of the admission, who have expressed a preference to attend the college, with those living nearest the college, measured as the shortest walking distance from the entrance of the child's home to entrance of the college's main administrative building, being accorded highest priority.
4. Children living outside the normal area served by the college who have brother(s) and/or sister(s) attending the college at the time of admission and who have expressed a preference to attend the college, with those living nearest the normal area boundary, measured as a straight line from the entrance to the child's home to the nearest point of the school, being accorded the highest priority.
5. Children living outside the normal area served by the college who have expressed a preference to attend the college, with those living nearest the normal area boundary, measured as the shortest walking distance from the entrance to the child's home to the normal area boundary, being accorded the highest priority.

Any late applications will be dealt with following Derbyshire County Council's guidelines.

Note

The term brother or sister includes:

- (a) a half-brother and/or half-sister
- (b) a legally adopted child being regarded as a brother or sister
- (c) a step-brother and/or step-sister residing in the same family unit

Details of the normal area boundary can be obtained by contacting the school.

Hope Valley College

This academy follows the same arrangements as the Council's admissions policy – see pages 13-16 of the guide.

John Flamsteed Academy

This academy follows the same arrangements as the Council's admissions policy – see pages 13-16 of the guide.

John Port School, Etwall

Oversubscription Criteria

All children whose Statement of Special Educational Needs (SEN) names John Port School must be admitted.

1. Looked after children and children who were looked after but ceased to be because they were adopted (or became subject to a residence order or special guardianship order) will be given top priority in admission criteria, above children who have siblings already in the school and those who reside in the normal area served by the school.
2. Children who are siblings of students already in the school at the time of application and admission who reside within the normal area served by the school. [For admission purposes, a sibling is a child who lives at the same address and who is the brother/sister, half brother/half sister (children who share a common parent), step brother/step sister, where two children are related by marriage. This definition also includes adopted or fostered children living at the same address.]
3. Children living within John Port School's normal area and do not reside in the normal area of another school.
4. Children living within John Port School's normal area and reside in the normal area of another school

In the event of oversubscription of candidates meeting any of the requirements for entry into year 7 outlined in (3) and (4) above and a tie-breaker being required to reach a decision, the Governors will use the distance by "safe walkable route" from the bungalow in the school grounds to the dwelling house, as determined by postal address.

For applications received from children within the normal area served by the school, but after all places have been allocated, the Governors will continue to use the criteria described above, i.e. (2) to (4), including the tie-breakers.

5. Children who are siblings of students already in the school at the time of application and admission, but who are not residing within the normal area served by the school.
6. All other children not eligible under the above criteria.

In the event of oversubscription of candidates meeting the requirements for criteria (5) and (6) for entry into year 7 and a tie-breaker being required in order to reach a decision, the Governors will use the nearest distance by a "safe walkable route" from the bungalow in the school grounds to the dwelling house, as determined by postal address.

The normal area is taken to mean the historic catchment area of the school, which includes the parishes of:

Ash	Hoon
Barton Blount	Marston on Dove
Bearwardcote	Newton Solney
Boylestone	Osleston & Thurstaston
Burnaston	Radbourne
Church Broughton	Repton
Dalbury Lees	Rolleston
Egginton	Stretton

Etwall	Sutton on the Hill
Findern	Trusley
Foremark	Twyford and Stenson
Foston & Scropton	Tutbury
Hatton	Willington
Hilton	

and that part of Mickleover to the west of Station Road and north of Etwall Road. The school's normal area includes the Mickleover Country Park residential development.

N.B. Residence in any of the parishes listed does not guarantee admission to the school, because tie-breaking criteria may have to be applied.

Kirk Hallam Community Academy

This academy has followed the same arrangements as the Council's admissions policy – see pages 13-16 of the guide.

Lady Manners School, Bakewell

Oversubscription criteria

After the admission of students with a Statement of Special Educational Needs, where the school is named in the statement, priority for admission will be given to those children who meet the criteria set out below

1. The school will always give first priority to looked after children and children who were looked after but cease to be because they were adopted (or became subject to a residence order or a special guardianship order).

The school will always give priority to normal area students.

New intake normal area students will be admitted unless the total number seeking admission exceeds the Published Admissions Number in which case, only the Published Admissions Number will be admitted. Priority will be determined as follows:

2. Children with a brother or sister currently attending the school including half and adopted brothers/sisters living in the same family unit (except where the sibling connection is with a student enrolled in school for Years 12 and/or 13 only). The sibling connection needs to apply at the time of application and admission.
3. Children who have medical or social grounds, supported by independent professional evidence which states why their medical or social situation can be met at Lady Manners School more appropriately than elsewhere.
4. Children of staff who have been employed at the school for two or more years at the time at which the application for admission to the school is made.
5. Other children on the basis of proximity of the child's home to the school with those living nearer being accorded higher priority. Judgements in this category will be made on the basis of information obtained from the Geographic Information System (GIS) in use in the Local Authority.

After admission of all students in the care of the Local Authority ('Looked After Children') and in-catchment students, any available places remaining up to the Published Admissions Number will be allocated to out-catchment students according to the criteria and in the order set out in paragraphs 2

to 4 inclusive.

Note: If there are insufficient places to accommodate all the out-catchment students who qualify for admission under any one of categories 2 and 3, the criteria which follow that category will be applied in the order set out above to determine which of these applicants should be accepted.

For example: If, after accommodating all in-catchment students, there are six remaining places and eight applicants who would qualify under category 2, the criteria in categories 3 and 4 would be applied in that order to decide which six of the eight applicants should be accepted.

Netherthorpe School, Staveley

Oversubscription Criteria

Where applications for admissions exceed the number of places available the following criteria will be applied, in the order set out below, to decide which children to admit:

1. Children whose Statement of Special Educational Needs or Education, Health and Care plan names the school.
2. Looked after children and children who were looked after but ceased to be because they were adopted or became subject to a residence order or special guardianship order.
3. When the child's home is in the normal area of the school at the time of admission.
4. A child whose sibling is attending the school at the time of application and admission. (Siblings are considered to be a brother or sister; a half-brother or half-sister; a legally adopted child regarded as a brother or sister; a stepbrother or stepsister residing in the same family unit).
5. All other children not eligible under the above criteria.

In the event of oversubscription falling within any one of the criteria, those children living nearest the school (measured by the nearest available route as described in the County Council Guidelines) will be given preference.

The County Council has a Geographic Information System (GIS) to measure the nearest available route. It is measured by a standard walking distance calculated to within two metres. This measurement is taken from the postal address file, normally the house front door. For schools the grid reference is taken from the nearest gate or entrance to the school. The school considers the 'normal' catchment area to be the traditional catchment area (Mastin Moor, Woodthorpe, Hartington, Staveley north of Lime Avenue, Lowgates and Poolsbrook).

Outwood Academy

This academy follows the same arrangements as the Council's admissions policy – see pages 13-16 of the guide.

Queen Elizabeth's Grammar School, Ashbourne

Oversubscription criteria

Students will be admitted at the age of 11 without reference to ability, aptitude or religious faith according to the criteria for admissions in order of priority which is detailed below:

1. Children with Special Educational Needs whose statement or Education, Health and Care Plan names Queen Elizabeth's Grammar School.
2. Looked After Children and children who were looked after but ceased to be because they were adopted or became subject to a child arrangements order or special guardianship order.
3. Children whose home address is within the area served by the school at the time of admission (including those living in another LA area). Proof of residency will be required by the coordinated scheme. Where a child lives with one parent and partly with another member of the family, the home address will be considered to be the residence where the child spends at least three nights of the school week each week.
4. Children not living in the normal area of the school but who have brothers or sisters attending the school at their time of admission. The term brother or sister includes:
 - a. A half brother or sister.
 - b. A legally adopted child being regarded as a brother or sister.
 - c. A step brother or step sister residing in the same family unit.
5. Children of staff employed directly by the school at the time of admission.
 - a. Where the member of staff has been employed at the school for two or more years and/or
 - b. The member of staff is recruited to fill a vacancy where there is a demonstrable skills shortage.
6. Other children whose parents have requested a place.

Where in the case of 3, 4, 5 or 6 above, choices have to be made between children satisfying the same criteria those children living nearest to the school (measured by the nearest available route) will be given preference. The distance will be measured by a standard walking distance calculated from the main gate of the school to the front door of the applicants' property.

Shirebrook Academy

Oversubscription Criteria

Where the number of applications for admission is greater than the published admissions number, applications will be considered against the criteria set out below. After the admission of pupils with Statements of Special Educational Needs or an Education, Health, Care plan where Shirebrook Academy is named on the statement, the criteria will be applied in the order in which they are set out below:

1. Children in public care and children who were in care but ceased to be because they became subject to an adoption, residence or special guardianship order.
2. Children living in the normal area served by the school at the time of application and admission (including those living in another local authority area) who have brothers or sisters attending the school at the time of application and admission. The normal area Shirebrook and parts of Pleasley, Houghton, Whaley and Langwith. Confirmation on a specific address can be obtained by either entering a postcode into the interactive facility on the County Council's website at www.derbyshire.gov.uk/admissions or by viewing a map of the area available in the Academy.

Living in the normal area, is defined as the child having full-time residence in a property which is the child's only or main residence. Current arrangements are that where an application includes more than one address due to shared parental responsibility, parents and carers are required to submit full details

to enable the Authority to determine which address to use for the purpose of admission. This is problematic in circumstances where parents state that the child resides equally at both addresses. In such circumstances, it is proposed to use the address where the child resides for the majority of the week (eg. wakes up between Monday and Friday). Where the Authority is unable to reach a decision based on the information received, the place of residency will be the address used (at the time of admission's application) for claiming Child Benefit and where appropriate Child Tax Credits. Supporting information will be required.

Documentary evidence, including proof of actual permanent residency at the property concerned may be required. The Academy reserves the right to carry out investigations where it believes the address is not the child's only or main residence.

The Academy reserves the right to withdraw the offer of a place which has been obtained as a result of misleading or fraudulent information.

3. Children living in the normal area served by the school at the time of application and admission (including those living in another local authority area).
4. Children not living in the normal area of the Academy but who have brothers or sisters attending the school at the time of their admission. The term brother or sister includes:
 - a half-brother and/or half sister
 - a legally adopted child being regarded as a brother or sister
 - a step-brother and/or step-sister residing in the same family unit
5. Other children whose parents have requested a place.

Where in the case of 2, 3, 4 and 5 above choices have to be made between children satisfying the same criteria, those living nearest to the school (measured by the nearest available route) will be given preference.

Derbyshire LA has a Geographic Information System (GIS) to measure the nearest available route. It is measured by a standard walking distance calculated to within two metres. This measurement is taken from the postal address file, normally the house front door. For schools the grid reference is taken from the nearest gate or entrance to the school.

Saint John Houghton Catholic Voluntary Academy, Ilkeston

Oversubscription Criteria

Children with a Statement of Special Educational Needs which names the academy will be admitted. This will reduce the number of places available.

In each category those with brothers or sisters at Saint John Houghton Catholic School at the time of the proposed admission will be given priority.

1 + 2

Baptised Catholic pupils in the care of a Local Authority.

3

Baptised Catholic pupils residing in the catchment area who attend one of the family of schools.

4 Catholic children residing in the catchment area who attend one of the family of schools.

5 + 6

Baptised Catholic pupils residing in the parishes listed above who do not attend one of the family of schools.

7 + 8

Baptised Catholic pupils residing outside of the academy's catchment area who attend one of the family of schools.

9 + 10

Other pupils in the care of a Local Authority.

11 + 12

Any pupils attending one of the family of schools.

13 + 14

Baptised Catholic pupils residing outside of the academy's catchment area who do not attend one of the family of schools.

15 + 16

Pupils belonging to other Christian denominations which belong to Churches Together in England.

17 + 18

Any other pupil.

If any of the above categories are oversubscribed, (after sibling priority), preference will be given to children who live nearest the school. The County Council has a Geographic Information System (GIS) to measure the nearest available route. It is measured by a standard walking distance calculated to within two metres. This measurement is taken from the postal address file, normally the house front door. For schools the grid reference is again taken from the postal address file and will be the centre of the school. The distance will be measured by the local authority and that data will be supplied to the governors.

In a very few cases, it may not be possible to decide between the applications of those pupils who are the final qualifiers (eg children who live at the same address or have the same distance measurement). In this exceptional situation, if there is no other way of separating the applications, then the governors will admit the additional children above the planned admission number. In cases where there is one remaining place available and the next child on the waiting list is one of a twin or of other multiple birth groups, then both twins (or all the siblings in the case of multiple births) will be admitted even if this means that the admission number will be exceeded.

i. Definition of brother or sister

Children who live at the same address and either:

- a. have one or both natural parents in common, or
- b. are related by a parent's marriage, or
- c. are adopted or fostered

ii. Definition of Catholic:

- a. A child baptised in the Catholic Church (Roman Rite or Eastern rites) whose members are in full communion with the Bishop of Rome (Pope Francis).
- b. A child baptised in another Christian denomination who has been received into full communion with the Roman Catholic church.
- c. A child who, with his or her family, is enrolled in a recognised course of preparation leading to baptism (verification from parish priest).

iii. Definition of Looked After Child

A child who is looked after by a local authority in accordance with Section 22 of the Children's Act 1989(b) at the time application for his/her admission is made and who the Local Authority can confirm, will still be looked after at the time when he/she is admitted to school, or a child who was looked after but ceased to be because they were adopted or who has become subject to a residence order or a special guardianship order immediately after being looked after.

iv. Churches Together in England

Please refer to the following website for details: www.cte.org.uk

St Mary's Catholic High School, Chesterfield

Oversubscription Criteria

Should the planned admission limit be reached mid category, the Governing Body, as the admissions authority, will make a decision based on the GIS (Geographical Information System) used by the Derbyshire Local Authority to measure the nearest available route. It is measured by the standard walking distance calculated to within two metres. This measurement is taken from the postal address file, normally the house front door. For schools the grid reference is again from the postal address file and will be the centre of the school, the distance will be measured by the local authority and that data will be supplied to the governors. This "tie breaker" will apply for every category after category two.

Please note that children who have a Statement of Special Educational Needs or an Education Health and Care Plan where the school is named as the appropriate school are required to be admitted.

1. Looked after children or previously looked after children. (See footnote 4)
2. Catholic children (see footnote 1) who live or attend a catholic primary school, within the Parishes named below:

The Annunciation, Chesterfield
Holy Family, Chesterfield
St Hugh's, Chesterfield
St Joseph's, Staveley
Immaculate Conception, Spinkhill
Holy Spirit, Dronfield
Sacred Heart, Clowne
St Michael's, Hathersage
Christ the King, Alfreton
St Joseph's, Shirebrook
St Joseph's, Matlock
All Saints, Hassop
Our Lady of Sorrows, Bamford
3. Other siblings of pupils (see footnote 2) who, at the point of application and admission, attend St Mary's High School.
4. Any other Catholic children (see footnote 1) and the children of Orthodox Churches (see footnote 5) as recognised by the Catholic Church who have written support on Form MR1 of a minister of their Church and attend a Catholic primary school within the named parishes.
5. Children who are worshipping members of other Christian Churches as recognised by Churches Together in England, (see footnote 3) and who have the written support on Form MR1 of a minister of their Church and attend a Catholic primary school within the named parishes.
6. Children who are worshipping members of other Christian Churches as recognised by Churches Together in England, (see footnote 3) and who have the written support on Form MR1 of a minister of their Church and attend any other primary schools.
7. Children who are worshipping members of other World Faiths whose parents wish their children to be educated in a Christ centred environment and whose parents have the written support of a religious leader of their faith and attend a Catholic primary school within the named parishes.
8. Children who are worshipping members of other World Faiths whose parents wish their children to be educated in a Christ centred environment and whose parents have the written support of a religious leader of their faith and attend any other primary schools.

9. Children whose parents are seeking a Christian environment for their children's education. All such applications need to be supported by a written statement demonstrating this desire and attend a Catholic primary school within the named parishes.
10. Children whose parents are seeking a Christian environment for their children's education. All such applications need to be supported by a written statement demonstrating this desire and attend any other primary schools.
11. Any other applicant who attends a catholic primary school within the named parishes.
12. Any other applicant who attends any other primary schools.

Footnote 1

"Catholic children" are children who have been baptised into the Roman Catholic Church or those formally received into the Roman Catholic Church, Catechumens, Candidates for Reception (those formally preparing to be received into the Roman Catholic Church) or those members of Churches that are in full communion with the Roman Catholic Church.

Definition of a Catechumen

Catechumens are those children who have expressed an explicit desire to be baptised into the Roman Catholic Church and who are currently preparing to receive the same by regular participation in Sunday worship and a recognised programme of preparation.

Definition of a Candidate for Reception

Candidates for reception into Full Communion with the Roman Catholic Church are already baptised in another Christian Tradition, who have expressed an explicit desire to be incorporated into the Roman Catholic Church and who are currently preparing to be received into the Church by regular participation in Sunday worship and a recognised programme of preparation. It is advisable that records of any such reception or incorporation are maintained by the parish.

A list of those Churches which are in Full Communion with the Roman Catholic Church is available from the Diocesan Schools' Department (0114 2566440).

Footnote 2 – Definition of Sibling

For the sibling criteria to be applicable, one of the following conditions must exist,

- a brother and/or sister
- a half brother and/or half sister
- a legally adopted child being regarded as a brother or sister
- a step brother and/or step sister residing in the same family unit

The sibling must be in attendance at the school at the point of application and admission. (In accordance with the School Admissions Code).

Footnote 3 – Churches Together in England

(please refer to www.cte.org.uk)

Footnote 4 – Definition of 'Looked After Children'

A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority. A previously looked after child is a child who immediately after being looked after became subject to an adoption, residence or special guardianship order.

Footnote 5 – Orthodox Churches

Please contact the Diocesan Schools' Department for further information. (0114 2566440)

Place of Residence

The child's ordinary place of residence will be deemed to be a residential property at which the person or persons with parental responsibility for the child resides at the closing date for receiving applications for admission to the school.

Where parental responsibility is held by more than one person and those persons reside in separate properties, the child's ordinary place of residence will be deemed to be that property at which the child resides for the greater part of the week, including weekends.

St Philip Howard Catholic School, Glossop

Oversubscription Criteria

For the purpose of these criteria our four partner primary schools are:

St. Charles, St. Mary's, All Saints, St. Margaret's

Pupils with statements of special needs or an EHC plan whose statement names the school will be admitted.

1. Catholic pupils who are looked after or previously looked after.
2. Catholic pupils who attend one of our four partner primary schools and who will have a brother or sister attending the school at the time of admission.
3. Catholic pupils who attend one of our four partner primary schools.
4. Other Catholic pupils.
5. Other pupils who are looked after or previously looked after.
6. Pupils who are baptised or dedicated members of other churches belonging to 'Churches Together in England' who attend one of our four partner primary schools and who will have a brother or sister at the school at the time of admission.
7. Pupils who are baptised or dedicated members of other churches belonging to 'Churches Together in England' who attend one of our four partner primary schools.
8. Other pupils who attend one of our four partner primary schools who will have a brother or sister attending the school at the time of admission.
9. Other pupils who attend one of our four partner primary schools.
10. Other pupils who are baptised or dedicated members of other churches that belong to 'Churches Together in England' who will have a brother or sister attending the school at the time of admission.
11. Other pupils who are baptised or dedicated members of other churches that belong to 'Churches Together in England'.
12. Other pupils and those for whom no Supplementary Form has been received.

If any of the above categories are oversubscribed (after sibling priority) preference will be given to children who live nearest to the school. The County Council has a Geographic Information System (GIS) to measure the nearest available route. It is measured by a standard walking distance calculated to within two metres. This measurement is taken from the postal address file, normally the house front door. For schools the grid reference is again taken from the postal address file and will be the centre of the school. The distance will be measured by the local authority and then the data will be supplied to the Governors.

In a very few cases, it may not be possible to decide between the applications of those pupils who are the final qualifiers for a place (eg children who live at the same address or have the same distance measurement). In this exceptional situation, if there is no other way of separating the applications then the governors will admit the additional child above the planned admission number.

Definitions

Note 1 - Definition of Brothers, Sisters (sometimes referred to as siblings)

Brothers or Sisters (siblings) are considered to be those children who live at the same address and either:

- a. have one or both natural parents in common or
- b. are related by a parent's marriage or
- c. are adopted or fostered.

Note 2 - Definition of Catholic

1. A child baptised in the Roman Catholic Church or baptised in one of the other rites of the Catholic Church whose members are in full communion with the Bishop of Rome (Pope Francis (eg The Greek Catholic Church). Advice available from Diocesan Education Service.
2. A child baptised in another Christian faith who has been received into full communion in the Roman Catholic faith
3. A child who, with his or her family, is participating in a recognised course of preparation leading to baptism or reception into the Catholic church (parishes are requested to keep appropriate records).

Note 3 - Definition of Looked-After Children

A child who is looked after by a local authority in accordance with Section 22 of the Children's Act 1989 (b) at the time application for his/her admission is made and who the Local Authority can confirm, will still be looked after at the time when he/she is admitted to school, or who was looked after but ceased to be so because they were adopted or who has become subject to a residence order or a special guardianship order immediately after being looked after.

Note 4 – Other Christian denominations as given by Churches Together in England

See www.cte.org.uk for details of member churches of Churches Together in England.

St Thomas More Catholic School, Buxton

Oversubscription criteria

Pupils with statements of special needs whose statement names the school will be admitted. This will reduce the number of places available.

1. Catholic looked after and previously looked after children.

Catholic Pupils

2. Catholic pupils who attend one of the linked primary schools.
3. Catholic pupils with brothers or sisters at the school at the time of admission.
4. Other Catholic pupils.
5. Pupils who are not Catholic who are classed as looked after or previously looked after children.

Pupils who are not Catholic and attend one of the linked primary schools.

6. Pupils who are baptised or dedicated members of other churches as recognised by Churches Together England.
7. Pupils with brothers or sisters at the school at the time of admission.
8. Other pupils.

Pupils who are not Catholic and who attend other schools.

9. Pupils who are baptised or dedicated members of other churches as recognised by Churches Together England.
10. Pupils with brothers or sisters at the school at the time of admission.
11. Other pupils.

If a tie breaker is needed in any of the above categories, allocation of places will be decided on a distance basis. This means that places will be allocated first to children whose home address is nearest to the school using the same method of measurement as used locally by the Local Authority. Distance measurements will be supplied by the Local Authority.

Definitions

Note 1 – Definition of Brothers, Sisters

Siblings (brothers or sisters) are considered to be those children who live at the same address and either:

- a. have one or both natural parents in common or
- b. are related by a parent's marriage or
- c. are adopted or fostered.

Note 2 – Definition of Catholic

1. A child baptized in the Catholic Church (Roman rite or Eastern rites) whose members are in full communion with the Bishop of Rome (Pope Francis). Advice available from Diocesan Education Service.
2. A child baptized in another Christian denomination who has been received into full communion with the Roman Catholic Church.
3. A child who, with his or her family, is participating in a recognised course of preparation leading to baptism or reception into the Catholic church (parishes are requested to keep appropriate records).

Note 3 – Definition of Child in Public Care (Looked after).

A child who is looked after by a local authority in accordance with Section 22 of the Children's Act 1989 (b) at the time application for his / her admission is made and who the Local Authority can confirm, will still be looked after at the time when he / she is admitted to school, and children who were looked after but ceased to be because they were adopted (or became subject to a residence order or special guardianship order).

Note 4 – Churches Together in England

See www.cte.org.uk for further details of membership / member churches of Churches Together in England.

Note 5 – Linked Primary Schools

St Anne's Catholic school, Buxton and St Mary's Catholic school, New Mills are the two primary schools that are linked to St Thomas More School.

Swanwick Hall Academy

This academy follows the same arrangements as the Council's admissions policy – see pages 13-16 of the guide.

The Bolsover School

This academy follows the same arrangements as the Council's admissions policy – see pages 13-16 of the guide.

The Ecclesbourne School, Duffield

Oversubscription Criteria

When the school is oversubscribed, after the admission of pupils with Statements of Special Educational Needs where the school is named in the statement, priority for admission will be given to those children who meet the criteria set out below, in order:

1. Children in public care as defined below(i).
2. Children who have a sibling(ii) at The Ecclesbourne School at the time of application and admission and who live in the normal area(iii) served by the School at the time of application and admission.
3. Children living in the normal area(iii) served by the School at the time of application and admission.
4. Children who have a sibling(ii) at The Ecclesbourne School at the time of application and admission and who do not live in the normal area(iii) served by the School.
5. Children of members of staff with a minimum of two years' service at the school at the time of application.
6. All other children not eligible under the above criteria.

Notes:

- (i) Children in public care are defined as children who are currently looked after, or were looked after but ceased to be so because they were adopted [or became subject to a residence order or special guardianship order].
- (ii) Siblings are considered to be a brother or sister; a half- brother or half-sister; a legally adopted child regarded as a brother or sister; a step-brother or step-sister residing in the same family unit.
- (iii) 'Living in the normal area', is defined as the child having full- time residence in a property which is the child's only or main residence. Documentary evidence including proof of actual permanent residence at the property concerned may be required.

In the event of over-subscription of candidates meeting the requirement in (2) and (3) above and a tie-breaker being required to reach a decision, the governors will use the distance from the centre of the school, as measured by the Local Authority's Geographic Information System, in a straight line to the front door of the dwelling house, calculated to within two metres.

In the event of over-subscription of candidates meeting any of the requirements (4)-(6) above and a tie-breaker being required in order to reach a decision, the governors will use distance from the normal area boundary to the dwelling house as the crow flies.

The Long Eaton School

Oversubscription Criteria

Children with Statements of Special Educational Needs naming the school will be admitted. The school's response to Statements of Special Educational Needs or an EHC plan which name the School's Enhanced Resource for students with ASD will be made in accordance with the published criteria.

Subject to the school having the physical capacity to admit additional students, the admission criteria to be used in determining preferences in the event of oversubscription are applied in order as follows:

1. Looked After Children and children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
2. Children living in the normal area served by the school (a map of this area is available to view at school by prior arrangement with the school office).
3. Children who live outside the normal area but who, at the time of admission will have a brother or sister attending the school. Preference will first be given to applicants who live nearest to the school.

4. Thereafter consideration will be given to other applicants who live outside the normal area. Preference will first be given to applicants who live nearest to the school.

General

- i) "Living in the normal area" is defined as the child having full-time residence in a property which is the child's only or main residence. Documentary evidence including proof of actual permanent residency at the property may be required. Please note that where the school has reasonable grounds for believing that the home address is not the child's only or main residence it reserves the right to carry out investigations which may include visits to the property.
- ii) The County Council has a Geographical Information System (GIS) to measure the nearest available route. It is measured by a standard walking distance calculated to within two metres. This measurement is taken from the postal address file, normally the house front door. For schools the grid reference is taken from the nearest gate or entrance to the school.
- iii) In the event that applicants' registered addresses are within the same block of flats or apartments the main front door to the block will be used in point ii) with priority then determined on a floor by floor basis, with addresses on lower floors taking priority. The allocation of a final place or places to any pupils living on the same floor will be decided by random allocation.
- iv) When considering allocation of places The Governing Body will only consider applicants' current permanent place of residence and disregard any intention to move to another address.
- v) Where a child lives at different addresses as a result of parents enjoying shared responsibility then the address at which the child wakes up the most during the school week (Sunday night to Thursday night inclusive) will be used for the purpose of determining an application for admission to the school.
- vi) Criterion 3 includes: step brother/sister; adopted brother or sister; an existing student living at the same address where one or more of the parents is common to the applicant.
- vii) Under criterion 3 the brother or sister must still be on roll at the school within Years 7 to 13 at the point the applicant takes up his/her place.

The Ormiston Ilkeston Enterprise Academy

If the Ormiston Ilkeston Enterprise Academy is oversubscribed, after the admission of students with a Statement of Special Educational Needs or an EHC plan where the Academy is named on the statement, priority for admissions will be given to those children who meet the criteria set out below:

1. Looked after children and children who were looked after but ceased to be because they were adopted (or became subject to a residence order or special guardianship order).
2. Children living in the normal area served by the academy at the time of application and admission who have brothers or sisters attending the school at the time of application and admission.
3. Children living in the normal area served by the academy at the time of application and admission.
4. Children not living in the normal area served by the academy but who have brothers or sisters attending the academy at the time of application and admission.
5. Other children whose parents have requested a place.

When in the case of 2, 3, 4 or 5 above, choices have to be made between children satisfying the same criteria, those children living nearest to the school (measured by the nearest available route) will be given preference using Derbyshire local authority geographic information system (GIS).

Students from multiple births

Where the admission of students from multiple births would lead to exceeding the published admissions number, priority will be given to the eldest of the siblings.

Split residence

Where a student lives with parents with shared responsibility, each for part of a week, the address where the student lives is determined using a joint declaration from the parents stating the pattern of residence. If a student's residence is split equally between both parents, then parents will be asked to determine which is the residential address for the purpose of admission to the academy. If the residence is not split equally between both parents then the address used will be the address where the student spends the majority of the academy week.

The Pingle School, Swadlincote

The area served by the school includes part of Swadlincote and the villages of Church Gresley, Castle Gresley and Linton. To find your normal area secondary school go to www.derbyshire.gov.uk/admissions and enter your postcode. A map is available on The Pingle School website www.pingle.derbyshire.sch.uk

Oversubscription Criteria

Where application for admission exceeds the number of places available the criteria used by the governors to allocate places are listed as follows in priority order:

Individual children with a statement of SEN or an EHC plan naming The Pingle School.

1. Children in public care (looked after children) and adopted children who were previously in care.
2. Children who permanently reside within the area served by the school ('permanently reside' is defined by actual day to day residence on a permanent basis coupled with ownership of, or at least a six month rental agreement on, the premises).

In the event of oversubscription of applicants meeting these requirements for entry into Year 7 and a tie-breaker being required to reach a decision, the governors will use the shortest available route from home, as determined by postal address, to the centre of the school (by computer aided measurement*) to decide which child lives nearest the school.

3. Children who have a brother or sister attending The Pingle School at the time of admission. Brother or sister includes a half-brother or half-sister, a legally adopted child who is regarded as a brother or a sister, a step-brother or step-sister who resides in the same family unit.
4. Children of staff employed at the school for two or more years, or who meet a skills shortage.
5. All other children not eligible under the above criteria.

In the event of oversubscription of applicants meeting the above requirements, the governors will use the shortest available route from home, as determined by postal address, to the centre of the school (by computer aided measurement*) to decide which child lives nearest the school.

*** Computer Aided Measurement (GIS)**

The GIS system measures by the nearest available route. This measures by a standard walking distance calculated to within 2 metres. The measurement is taken from the postal address file, normally the house front door. For the school, the grid reference is again taken from the postal address file and is the centre of the school.

The Ripley Academy

Children who have a Statement of Special Educational Needs or an Education Health Care Plan which names the school will be admitted before the oversubscription criteria are applied.

Oversubscription Criteria

Where application for admission exceeds the number of places available, the criteria used by the Governors are listed as follows in priority order to allocate the available places:

1. Children in public care who are 'looked after' at the time an application for admission is made or who the local authority can confirm has been looked after but has ceased to be so because they are adopted, or became subject to a residence order, child arrangements order or special guardianship order, immediately following having been looked after.
2. Children who are residing within the normal areas of Ripley Junior School, Waingroves Primary School, St John's C of E Primary School and Codnor Primary School at the time of application and admission.
3. Children who are siblings of students already in the school at the time of admission where the sibling is attending years 7-11.

The School will not allocate places on the basis that a sibling or other relative is a former pupil, including siblings who were on roll at the time of application but will have left by the time the child starts school.

[For admission purposes, a sibling is a child who lives at the same address and who is the brother/sister, half brother/half sister (children who share a common parent/carer), step brother/step sister, where two children are related by marriage. This definition also includes adopted or fostered children (not included in (1) above) living at the same address.]

4. Children attending Ripley Junior School, Waingroves Primary School, St John's C of E School or Codnor Primary School, but not living in the normal areas served by those schools.
6. All other children who do not qualify for any of the above criteria with priority given to those who live nearest to the school.

Schools in neighbouring council areas

A brief summary of oversubscription criteria is included in the section 'Outline of admission policies for schools in neighbouring council areas.' Please note – parents are advised to obtain full details direct from the relevant school or the relevant local authority.

Specialist Statues	Name of School, Address, Telephone, Name of Head	Age Range	Number of Applications for places 2016/20167	Published Admission Number	Approx Number of Pupils
Technology	DERBY CITY Chellaston Academy Swarkestone Road, Chellaston, Derby, DE73 5UB 01332 702502 Mr K Gaiderman	11 - 18	492	265	1354
Technology	da Vinci Trust College St Andrew's View, Breadsall, Derby, DE21 4ET 01332 831515 Mr M Cottingham	11 - 16	189	150	580
Sports	Derby Moor Community Sports College Trust (Foundation) Moorway Lane, Littleover, Derby, DE23 2FS 01332 772706 Mrs W Whelan	11 - 19	637	266	1382
Technology & Business Enterprise	Landau Forte College (Academy) Fox Street, Derby, DE1 2LF 01332 204040 Mrs E A Coffey	11 - 18	794	168	1008
Science, Maths & Languages	Littleover Community School Pastures Hill, Littleover, Derby, DE23 4BZ 01332 513219 Mr A Venkatesh	11 - 19	893	295	1472
Languages	Noel Baker School (Academy) Bracknell Drive, Alvaston, Derby, DE24 0BR 01332 572026 Mr M Kerr	11 - 18	371	280	1274
Performing Arts	Saint Benedict A Catholic Voluntary Academy Duffield Road, Darley Abbey, Derby, DE22 1JD 01332 557032 Dr C Reynolds	11 - 18	431	245	1176

Specialist Statues	Name of School, Address, Telephone, Name of Head	Age Range	Number of Applications for places 2016/2017	Published Admission Number	Approx Number of Pupils
Engineering	DERBY CITY (Continued) City of Derby Academy Farmhouse Road, Sinfin, Derby, DE24 3AR 01332 270450 Mr H Jones	11 - 16	346	221	921
Mathematics and Computing	West Park Academy West Road, Spondon, Derby, DE21 7BT 01332 662337 Mr B Walker	11 - 16	429	250	1294
	Allestree Woodlands School (Academy) Blenheim Drive, Allestree, Derby, DE22 2LW 01332 551921 Mr A Brady	11 - 18	409	225	1103
Technology	NOTTINGHAMSHIRE All Saints Voluntary Catholic Academy Broomhill Lane, Mansfield, Nottinghamshire NG19 6BW 01623 474700 Mrs M Cobbett	11 - 18	449	186	1048
Technology	George Spencer Academy Arthur Mee Road, Stapleford Nottingham NG9 7EW 0115 9170100 Mrs S Jowett	11 - 18	531	250	1430
Arts	Selston High School Chapel Road, Selston Nottinghamshire NG16 6BW 01773 810321 Mr K Gaiderman	11 - 16	208	180	693
Technology	Meden Torch Academy Burns Lane, Warsop Mansfield, Nottinghamshire NG20 0QN 01623 843517 Mr D Hooker	11 - 18	184	240	786
Business, & Enterprise Applied Learning	ROTHERHAM Wales High School Storth Lane, Kiveton Park Sheffield S26 5QQ 01909 771291 Mr G Di'iasio	11 - 18	427	256	1610

Sports, Business & Enterprise	SHEFFIELD Westfield School (Trust) Eckington Road, Sothall, Sheffield S20 1HQ 0114 2485221 Mr A Ireland	11 - 16	331	270	1290
Science and Leadership	STAFFORDSHIRE John Taylor High School (Academy) Dunstall Road, Barton-under-Needwood Burton-on-Trent, Staffordshire DE13 8AZ www.jths.co.uk 01283 239300 Mr M Donoghue	11 - 18	462	258	1473
Sports	Blessed Robert Sutton Catholic Sports College Bluestone Lane, Stapenhill Burton-upon-Trent, Staffordshire DE15 9SD 01283 749450 Mr M Cain	11 - 18	246	124	714
Language	TAMESIDE Longdendale High School Spring Street, Hollingworth, Hyde Cheshire SK14 8LW 01457 764006/7 Mr M Bowler	11 - 16	174	180	781

Outline of admission policies

for schools in neighbouring council areas

Parents are advised to obtain full details direct from the relevant school.

Chellaston Academy, Derby

Oversubscription Criteria

1. A looked after child or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order.
2. Children permanently residing in the normal catchment area** at the time of admission.
3. Children who have brothers or sisters* in years 7-11 attending the Academy at the time of their admission.
4. Other children whose parents have requested a place.
5. Children whose parents did not submit a request for a place by the common closing date.

Notes:

* For the purpose of admissions, a brother or sister is classed as:

- A brother or sister sharing the same parents.
- A half brother or sister, where two children share one common parent.
- A step-brother or step-sister, where two children are related by a parent's marriage.
- An adopted or fostered child.

A brother or sister must normally be living at the same address. Cousins are not classed as brothers or sisters.

** The normal area includes the suburban area of Chellaston, the villages of Aston-on-Trent, Barrow-on-Trent, Melbourne, Stanton-by-Bridge, Swarkestone, Ticknall and Weston-on-Trent. The area is delineated on a plan which is available for inspection in the school office by prior appointment.

The new developments currently known as Chellaston Fields and Fellows Lands Way will be excluded from our normal area.

Da Vinci Community College, Derby (Trust)

Derby Moor Community Sports College Trust (Foundation)

Landau Forte Academy Moorhead

Littleover Community School

These schools follow Derby City Council's admissions policy. The oversubscription criteria are as follows:-

1. A looked after child or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order.
2. Children who are both living in the catchment area served by the school and have brothers or sisters of compulsory school age still attending the school at the time of their admission.
3. Other children living in the catchment area at the time of admission.
4. Children who do not live in the catchment area served by the school but who have brothers or sisters of compulsory school age still attending the school at the time of their admission.
5. In the case of voluntary controlled church schools, children whose parents request a place on religious grounds as stated on their application form.
6. Other children whose parents have requested a place.
7. Children whose parents did not request a place by the closing date.

In categories 2 to 6, when choices have to be made between children satisfying the same criteria, children living nearest to the school, measured by a straight line, have priority. The line will be measured from the centre of the home address to the school using national Ordnance Survey set points. The 'home address' is the address of the primary carer of the child as shown by who receives the Child Benefit. In category 7, places will be allocated in the same order of priority as for categories 2 to 6. Where children in category 7 have equal priority, places will be allocated to those living nearest to the school, measured by a straight line as outlined above. First priority outside the normal admission round within categories 2 to 6 will be to pupils who have not been on a city school roll during the academic year of application.

Noel Baker School (Academy)

Oversubscription Criteria

1. Looked after children or children who were previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order.
2. Children living in the catchment area, (as defined by the published area map) at the time of admission, including those living in another LA's area, who have brothers or sisters attending the school at the time of admission.
3. Other children living in the normal area at the time of admission.
4. Children who do not live in the normal area served by the school, but who have brothers or sisters attending the school at the time of admission.
5. Other children whose parents have requested a place.
6. Children whose parents did not request a place before the Derby City deadline date.

In categories 1-6, when choices have to be made between children satisfying the same criteria, places will be offered to children living nearest to the school, measured by a straight line. The line will be measured from the centre of the home address to the school using the National Ordnance Survey set points.

In category 6, places will be allocated in the same order of priority as for categories 1-5.

Saint Benedict

A Catholic Voluntary Academy

Oversubscription Criteria

Pupils with an Educational Health and Care Plan (EHCP) and or statements of Educational needs which names the school will be admitted.

The (Academy Trust Directors) will comply with parental preference unless the Academy is oversubscribed. If oversubscribed, the following criteria will apply:

Category A - Catholic pupils who are looked after or who were previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order. (see definition below) – a baptism certificate or other **proof of baptism is required.**

Category B – Catholic Pupils

1. Pupils who attend one of the partner primary schools (named on page 1) **proof of baptism is required.**
2. Pupils with brothers or sisters at the school who will be in Years 7-13 at the time of admission **proof of baptism is required.**
3. Other Catholic children **proof of baptism is required.**

Category C - Looked after children or children who were previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order.

Category D – Pupils who attend one of the partner primary schools (named on page 1) who are not baptised Catholic.

1. Pupils with brothers or sisters at the school who will be in Years 7-13 at the time of admission.
2. Pupils who belong to other Christian churches which belong to Churches Together in England and Eastern Orthodox Churches.
3. Other pupils.

Category E - . Pupils who belong to other Christian churches which belong to Churches Together in England and Eastern Orthodox Churches.

1. Pupils with brothers or sisters at the school who will be in Years 7-13 at the time of admission.
2. Other pupils.

Category F - Children with aptitude in drama, music or dance (please refer to additional information required with application).

Category G – Other Applicants

1. Pupils with brothers or sisters at the school who will be in Years 7-13 at the time of admission.
2. Other pupils.

Discriminators

If discrimination (tie breaker) is required in any of the above criteria, the following will be used in order until places are filled:

- a) Sibling at Saint Benedict Catholic Voluntary Academy.
- b) Distance: those furthest away from another Catholic Secondary school (as measured by public highway) will have preference.

In a very few cases, it may not be possible to decide between the applications of those pupils who are the final qualifiers for a place (eg children who live at the same address or have the same distance measurement). If there is no other way of separating the applications and if to admit both or all of the children would cause the legal limit to be exceeded, then the child (or children) who will be offered the place(s) will be randomly selected by drawing lots.

Supplementary Form

Catholic parents are asked to provide a baptism certificate or other proof of baptism with their application. All other parents with children who are members of Christian denomination belonging to Churches together, must provide proof of baptism and/or a clergy statement of their commitment, to aid directors in placing their child in the correct category.

Referring to Category F Judgement on aptitude will be made from any evidence provided by the parents, and from the pupil taking part in workshops in Performing Arts set by the Academy, designed to establish aptitude. This will lead to a rank order. There will be a maximum of 24 places available under this criterion depending on how many places are available after the other criteria have been applied. The assessor will have skills in the Performing Arts, and will have no family connection with any applicant. The assessors' judgement on aptitude is on the day, and is final.

Application for twins and multiple birth children: In cases where there is one remaining place available and the next child on the waiting list is one of a twin or of other multiple birth groups, then both twins (or all the siblings in case of multiple births): will be admitted even if this means that the admissions number will be exceeded.

Documentation

The common application form provided by the Local Authority asking for your preferences, must be completed and should be returned to your child's primary school or the Local Authority. Saint Benedict governors also require a supplementary Admission Information form to be completed and returned to the Admissions Officer at the academy. Derby City applicants should receive this form, from the local authority with the common application form. Applicants from other local authorities should request a copy of the form from the Admissions Officer at the academy. Forms will be made available at the six catholic partner primary schools. Without this form the school governors' admission panel are unable to apply their admission policy and place the applicant in the relevant criterion. If the governing body has made an allocation of a place on the basis of fraudulent or intentionally misleading information, that place will be withdrawn.

Definitions – Sibling

Siblings (brothers and sisters) are considered to be those children who live at the same address and either

- Have one or both natural parents in common
- Are related by a parent's marriage
- Are adopted or fostered

Definition of Practising

We would normally describe practising as regular attendance over at least 2 years attending at least once a month. Attendance at church with a uniformed or similar organisation is not normally considered to count as practising if this is the only activity.

Definition of a Catholic

A child baptised in the Roman Catholic Church or those formally received into the Roman Catholic Church, Catechumens, Candidates for Reception (those formally preparing to be received into the Roman Catholic Church) or those baptised in one of the other rites of the Catholic Church whose members are in full communion with the Bishop of Rome.

Definition of a Candidate for Reception

Candidates for reception into Full Communion with the Roman Catholic Church are already baptised in another Christian tradition, who have expressed an explicit desire to be incorporated into the Roman Catholic Church and who are currently preparing to be received into the church by regular participation in Sunday worship and a recognised programme of preparation. It is advisable that records of any such reception or incorporation are maintained by the parish.

Definition of 'looked after children' or 'previously looked after children'

A 'looked after child' is a child who is:

- a) in the care of a local authority, or
- b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22 (1) of the Children Act 1989) at the time of making an application to a school

A 'previously looked after child' is a child who:

- a) ceased to be looked after because they were adopted (under the terms of the Adoption and Children Act 2002 Section 46 (adoption orders)), or
- b) became subject to a residence order (under the terms of the Children Act 1989 Section 8 – an order settling the arrangements to be made as to the person with whom the child is to live), or became subject to a special guardianship order (see Section 14A of the Children Act 1989 – an order appointing one or more individuals to be a child's special guardian (or special guardians)).

Definition of Place of Residence

The child's ordinary place of residence will be deemed to be a residential property at which the person or persons with parental responsibility for the child resides at the closing date for receiving applications for admission to the school. Where parental responsibility is held by more than one person and those persons reside in separate properties, the child's ordinary place of residence will be deemed to be that property at which the child resides for the greater part of the week, including weekends.

Churches Together

See www.churches-together.org.uk for further details on membership.

City of Derby Academy

Oversubscription Criteria

1. A looked after child or a child who was looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order.
2. Children who are both living in the catchment area served by the Academy who have siblings on roll at the Academy at the time of the application.
3. Other children living in the catchment area at the time of admission.
4. Children who do not live in the catchment area served by the Academy but who have siblings on roll at the Academy at the time of the application.
5. Other children whose parents have requested a place.

6. Children whose parents did not request a place by 31 October. If choices have to be made between children who meet all the criteria mentioned in 1 to 5, the children who live nearest to the Academy as defined by straight line distance from the Academy using the national ordnance survey points.

West Park School – A Specialist Mathematics and Computing Academy, Derby (Academy)

After the admission of children with a statement which names the school priority will be given to:

Oversubscription Criteria

1. Children who are 'looked after' or a child who was looked after and immediately after being looked after became subject to an adoption, residence or special guardianship order.
2. Those children residing in the normal area served by the school who have applied by the closing date.
3. Those with a sibling currently attending the school or the sibling attended the school within the last five years at the time of admission.
4. Children of all staff employed by the school where the member of staff has been employed at the school for two years or more at the time at which the application for admission to the school is made or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
5. When Governors consider there are medical grounds for admitting the pupil supported by a doctor's certificate.
6. Other children whose parents have requested a place.
7. Children whose parents did not request a place by the closing date.

Allestree Woodlands School, Derby (Academy)

After the admission of children with a statement which names the school priority will be given to:

Oversubscription Criteria

1. A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989).
2. Children who are both living in the normal area served by the school and have brothers or sisters still attending the school at the time of their admission. Brothers and sisters are classed as having one or both natural parents in common, are related by a parent's marriage or are adopted or fostered. Brothers and sisters must be living at the same address.
3. Other children living in the normal area at the time of admission.
4. Children who do not live in the normal area served by the school but who have brothers or sisters attending the school at the time of their admission. Brothers and sisters are classed as having one or both natural parents in common, are related by a parent's marriage or are adopted or fostered. Brothers and sisters must be living at the same address.

5. A child with a parent/carer who are employed at Allestree Woodlands School.
6. Other children whose parents have stated Allestree Woodlands School as a preference on the common application form.
7. Children whose parents stated Allestree Woodlands School as a preference on the common application form but did not return the form to Derby City Education Authority by the closing date.

All Saints Catholic Voluntary Academy, Mansfield

Oversubscription Criteria

Category A – Catholic pupils who are looked after or who were previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order.

Category B – Catholic Pupils

1. Pupils who attend one of the linked primary schools.
2. Pupils with brothers or sisters at the school who will be in Years 7-11 at the time of admission.
3. Other Catholic pupils.

Category C – Looked after children or children who were previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order.

Category D – Pupils who are participating in a recognised course to celebrate the Sacraments of Christian Initiation and those belonging to other Christian churches which belong to Churches Together in England and Eastern Orthodox Churches.

1. Pupils who attend one of the linked primary schools.
2. Pupils with brothers or sisters at the school who will be in Years 7-11 at the time of admission.
3. Other Christian pupils.

Christian churches are those churches and denominations which belong to Churches Together in England and Wales.

Category E – Other pupils

1. Pupils who attend one of the linked primary schools.
2. Pupils with brothers or sisters at the school who will be in Years 7-11 at the time of admission.
3. Other pupils.

If a tie breaker is needed in any of the above categories, allocation of places will be decided on a distance basis. Distance measurements will be supplied by the Local Authority. (See below)

Distance Tie Breaker

Distance measurements will be taken in a straight line from the entrance to the child's home (as defined by the Local Authority) to the principal entrance to the main administrative building of the Academy. This will be calculated by using the County Council's computerised distance measuring software. In the event of needing to discriminate between pupils living in the same block of flats, where the County Council's computerised distance measuring software produces the same distance measurement, the lowest numbered flat(s) will be treated as closest to the academy.

In a very few cases, it may not be possible to decide between the applications of those pupils who are the final qualifiers for a place (e.g. children who live at the same address or have the same distance measurement). In this exceptional situation, if there is no other way of separating the applications then the governors will admit the additional child above the planned admission number.

George Spencer Academy, Stapleford

1. Children who are 'looked after' at the time an application for admission is made or were previously looked after but have ceased to be so because they are adopted, or became subject to a residence order or special guardianship order, immediately following having been looked after.
2. Children who attend the George Spencer Family of Schools: Fairfield Primary Academy Stapleford, Chetwynd Primary Academy or Bispham Drive Schools in Toton, who were on the roll of one of these schools at the closing date for applications.
3. Children not attending the George Spencer Family of Schools who, at the time of admission, have a sibling attending George Spencer Academy in Years 7-11.
4. Children who attend schools within the Spencer Academy Trust other than the Family of Schools under criterion 2: Glenbrook Primary School, Portland School, Sunnyside Spencer Academy and Wyndham Primary Academy who were on the roll of one of these schools at the closing date for applications.
5. All other applicants.

In the event of oversubscription within any criterion, places will be allocated to the student living closest to the school. Distance is measured 'as the crow flies' from the centre of the school footbridge to the child's permanent home address, using Nottinghamshire County Council's distance measuring software.

Tie Breaker

In the exceptional circumstance where students have the same distance measurement and there is no other way of separating the applications then the governors will admit the additional child above the planned admission number. Proof of residence may be required.

Selston High School, Selston

Selston High School is subject to Nottinghamshire County Council's admissions policy. For further details, please contact Nottinghamshire County Council on 08449 808080 or go to www.nottinghamshire.gov.uk

Meden Torch Academy, Warsop

The Meden Torch Academy follows Nottinghamshire County Council's admissions policy. For further details, please contact Nottinghamshire County Council on 08449 808080 or go to www.nottinghamshire.gov.uk

Wales High School (Academy)

For further details please contact Rotherham Metropolitan Borough Authority on 01709 822626 or go to www.rotherham.gov.uk

Westfield School, Sheffield (Trust)

For further details, please contact the Sheffield City Council on 0114 2735790 or go to www.sheffield.gov.uk

John Taylor High School, Barton-under-Needwood (Academy)

For further details, please contact Staffordshire County Council on 01785 278593 or go to www.staffordshire.gov.uk, or the school website www.jths.co.uk

Blessed Robert Sutton Catholic Sports College, Stapenhill (Catholic)

The admissions policy for Blessed Robert Sutton Catholic Sports College can be found on the college website www.robertsutton.staffs.sch.uk

Longdendale High School, Hollingworth

For further details please see www.tameside.gov.uk

Neighbouring Councils

Barnsley Metropolitan Borough Council, 01226 773689 www.barnsley.gov.uk

Cheshire East Council, 0300 123 5012 www.cheshireeast.gov.uk

Derby City Council, 01332 642726 www.derby.gov.uk

Kirklees Council West Yorkshire, 01484 225007/8/9 www.kirklees.gov.uk

Leicestershire County Council, 0116 305 6684 www.leics.gov.uk

Nottinghamshire County Council, 0300 500 8080 www.nottinghamshire.gov.uk

Oldham Metropolitan Borough Council, 0161 770 4213 ecs.pupils@oldham.gov.uk

Rotherham Metropolitan Borough Council, 01709 823 777 www.rotherham.gov.uk

Sheffield City Council, 0114 2735790, 0114 2735766 www.sheffield.gov.uk

Staffordshire County Council, 01785 278593 www.staffordshire.gov.uk

Stockport Metropolitan Borough Council, 0161 217 6028 www.stockport.gov.uk

Tameside Metropolitan Borough Council, 0161 3423208, 0161 3423204 www.tameside.gov.uk

Warwickshire County Council, 01926 742037, 01926 742047 www.warwickshire.gov.uk/admissions

Further education and tertiary colleges

Further education and tertiary colleges are now incorporated as independent institutions.

Name of College	Address, Telephone	Age Range
University of Derby College Buxton	Devonshire Campus 1 Devonshire Road, Buxton, Derbyshire SK17 6RY (01332) 590500	16+
Chesterfield College	Infirmery Road, Chesterfield, Derbyshire S41 7NG (01246) 500500 – General Enquiries (01246) 500562/3 – Course Information (01246) 500791 Clowne Campus High Street, Clowne, Chesterfield, Derbyshire S43 4JY	16+ 16+
Derby College (Freephone number for all Derby College Sites 0800 0280289)	Joseph Wright Campus Cathedral Road, Derby DE1 3PA Broomfield Hall Campus Morley, Ilkeston, Derbyshire DE7 6DN Ilkeston Campus 2 Pimlico, Ilkeston DE7 5JS Roundhouse Campus Roundhouse Road, Pride Park, Derby DE24 8JE	16+ 16+ 16+ 16+

Send us your feedback

How to apply for a place at Secondary School – a guide for parents

We should be glad to know whether you found this guide helpful. Please complete the following questions, cut out this page and return it to the address below via your child’s school or by post.

Did you find the guide:	Please circle as appropriate				
	Very Good				Poor
Clearly written?	1	2	3	4	5
Easy to understand, with too much jargon?	1	2	3	4	5
Contained the information you wanted?	1	2	3	4	5
Well laid out, so that you could find the sections you wanted?	1	2	3	4	5
Gave you a better understanding of the admission process and related matters?	1	2	3	4	5
Overall did you find the guide helpful?	1	2	3	4	5

Are there any issues not covered in the guide which you think should be included in future?

Do you have any suggestions for improving the guide?

Are you responding as a parent/governor/DCC employee/other? – please specify

Thank you for your help.

Please return to:

Admissions and Transport, Children’s Services, Derbyshire County Council, Council House, Saltergate, Chesterfield S40 1LF